

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE : 18 September 2020
NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 21/374 : **HEAD: CLINICAL DEPARTMENT: GRADE 1: MEDICAL REF NO: H/H/12**

SALARY : R2 161 416 per annum (OSD)
CENTRE : Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS : MBCHB Degree. Registration as a Medical Specialist in a normal Speciality or in a sub speciality with the HPCSA. A minimum of 3 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal Speciality or in a recognised sub- speciality. Knowledge And Skills: Knowledge of related policies, protocols, directives and legislation. Basic knowledge on medical/surgical conditions and emergency diagnosis and management. Management qualifications and experience e.g. MBA, Diploma in Business or equivalent qualifications. PhD will be an added advantage. Experience in Clinical Academic Management. A Good research record.

DUTIES : Manage the rendering of Clinical Services at a Tertiary Hospital. All activities related to the Management of the Clinical Services. Manage resources e.g. Human Resources, Financial Management, SCM etc. Ensure healthy and safe environment within the hospital and manage Clinic Risk

ENQUIRIES : Me B S Ramodula Tel No: (051) 405 1929/1603/1199
APPLICATIONS : To Be Sent To: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300

FOR ATTENTION : Me F.M Letlhoo

POST 21/375 : **HEAD CLINICAL UNIT: MEDICAL: ORTHOPAEDICS: GRADE 1 REF NO: H/H/11**

SALARY : R1 728 807 per annum (OSD)
CENTRE : Boitumelo Regional Hospital: Kroonstad
REQUIREMENTS : MBCHB or equivalent Degree. Appropriate qualification as Medical Specialist in Orthopedics. A valid registration with HPCSA for 2020/2021. Experience: A

minimum 3 years' appropriate experience as a Medical Specialist after registration with the HPCSA as a specialist in Orthopaedics. Valid Code 8 driver's license. Knowledge And Skills: Ability to work independently and in a multi-disciplinary team context. Analytical thinking, independent decision making and problem solving skills. Responsive and pro-active with flexible approach. Good co-ordination and planning skills. Experience in teaching and training. Demonstrate experience in training. Experience in root cause analysis process or medical legal processes. Time management. Communication and interpersonal skills. Computer literacy. Creative and innovative. Professionalism. Confidentiality.

DUTIES : To manage the hospital's Clinical Service and clinical support service to ensure its effective and efficient delivery of quality service. Ensure integration of clinical services, clinical support service and nursing service. Develop, implement, monitor and evaluate operational plans for clinical services. Co-operation, liaison and communication with all stakeholders. Responsible for managing medico legal risk and ethical dilemmas. To ensure the implementation of policies and protocols. To carry out tasks as delegated by the Clinical Manager.

ENQUIRIES : Dr K Mahasa, Tel No: (056) 216 5200 (Human Resource Section)
APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/376 : **HEAD: CLINICAL UNIT: GRADE 1: OBSTETRICS & GYNAECOLOGY REF NO: H/H/13**

SALARY : R1 728 807 per annum. (OSD) Applicants might be required to enter into a commuted overtime contract.)

CENTRE : Mofumahadi Manapo Mopeli Regional Hospital, QWAQWA
REQUIREMENTS : MBCHB or equivalent Degree. Registration with HPCSA as Medical Specialist in Obstetrics & Gynaecology. A minimum of 3 years' experience after registration with the HPCA as a Medical Specialist (A certificate of service must be attached). Do outreach and travel and stay over at outreach sites. Must be prepared to work in the Primary Health Care Environment. Knowledge And Skills: Sound knowledge of general Obstetrics & Gynaecology; Good technical skills suitable for high care unit interventions and advanced diagnostic procedures; Good verbal and written communication skills; Strong interpersonal skills to lead and coordinate multi-disciplinary patient care; 7 Appropriate teaching and supervisory abilities including medical ethics, epidemiology and statistics; Awareness of cross-cultural differences; Knowledge of public service legislation, policies and procedures; Conflict management skills; Management and administrative skills. ACLS, ATLS, APLS, BLS. Experience in Clinical Governance. Experience in Primary Health Care.

DUTIES : Clinical care: Management of Obstetrics & Gynaecology inpatients, outpatients and emergencies; Scholarship: On-going medical education and professional development, including participating in academic meetings, developing and implementing research projects, and teaching undergraduate and postgraduate students; Professionalism: Oversight and leadership of medical staff, and medical students; Governance: Participation in reporting and analysis of patient safety incident reports, coordination of morbidity and mortality meetings, and development of standard operating procedures; Administration and management: Participation in administrative systems including audits, equipment management, roster making and leave management; Projects: Development and oversight of specific projects within the institution.

ENQUIRIES : Dr SJ Moloi: Head: Clinical Services Tel No: (058) 718 3200/3206.
APPLICATIONS : To Be Send To: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.

FOR ATTENTION : Mr S R Makoko

<u>POST 21/377</u>	:	<u>CLINICAL MANAGER: MEDICAL: GRADE 1 REF NO: H/C/16</u>
<u>SALARY</u>	:	R1 173 900 per annum. (OSD) (Applicants might be required to enter into a commuted overtime contract.)
<u>CENTRE REQUIREMENTS</u>	:	Mangaung Metro District MBCHB or equivalent Degree. Proof of current registration. A minimum of 3 years' appropriate experience as Medical Practitioner after registration with HPCSA Knowledge and Skills: Strong management and leadership skills. Good communicational and interpersonal skills. Knowledge of related policies, protocols, directives and legislation. Basic knowledge on medical/surgical conditions and emergence diagnosis and management. Computer literacy and numeracy skills.
<u>DUTIES</u>	:	Oversee the rendering of quality medical services, liaising with other clinicians and managers in the clinics and hospital for better health outcomes. Coordinate District Clinical Governance structures. RCA, PTC, and timeous reporting. Develop clinical care and guidelines, protocols and SOP's and monitor the implementation thereof. Support and monitor facilities in the attainment of good performance outcomes, compliance accreditation with quality standards (OHSC, IHF, ICRM etc.) Render effective and efficient coordinated clinical services including public health within the entire district. Ensure proper management of the cost center and other resources.
<u>ENQUIRIES APPLICATIONS</u>	:	Me N J Ramarou-Makhoali Tel No: (051) 447 2194 To Be Send To: The District Manager, Mangaung Metro PO Box 441, Bloemfontein, 9300 or hand deliver @ Pink Building, FSPC Complex, No 4 President Brand Street, Bloemfontein
<u>FOR ATTENTION</u>	:	Mr T A Mokoqo
<u>POST 21/378</u>	:	<u>CLINICAL MANAGER: MEDICAL: GRADE 1: REF NO: H/C/28</u>
<u>SALARY</u>	:	R1 173 900 per annum. (OSD) (Applicants might be required to enter into a commuted overtime contract.)
<u>CENTRE REQUIREMENTS</u>	:	Embekweni Hospital, Zastron MBCHB or equivalent Degree. Registration as a Medical Practitioner with HPCSA. A minimum of 3 years' appropriate experience as Medical Practitioner after registration with HPCSA. Proof of registration for 2020/2021 Knowledge and Skills Computer literacy & driver's license. Ability to work independently in a multi-disciplinary team context. Analytical thinking, independent decision making and problem solving skills. Responsive and proactive with flexible approach. Good co-ordination and planning skills. Experience in root cause analysis process or medical legal processes. Effective to perform C-Section. Experience in implementation, monitoring and evaluation of leadership and clinical governance. Time Management. Communication and interpersonal skills. Creative and innovative. Professionalism. Confidentiality.
<u>DUTIES</u>	:	Manage hospital's Clinical Services and clinical support services to ensure its effective and efficient delivery of quality service. Ensure integration of clinical service, clinical support services and nursing services. Develop, implement, monitor and evaluate operational plans for clinical services and clinical support services.4. Co-operation, liaison and communication with all stakeholders. Manage outreach programs from level II and III institutions and outreached to primary Health Care Clinics. Responsible for managing medico legal risks and ethical dilemmas. To ensure the implementation of policies and protocols. To carry out tasks as delegated by the CEO. Manage Finance and Human Resources of Clinical Services
<u>ENQUIRIES APPLICATIONS</u>	:	Dr E M N Caka, Tel No: (051) 673 1267 To Be Send to: The Chief Executive Officer, Embekweni Hospital, (Conatct person: Me P Botha), Private Bag X 5, ZASTRON, 9958
<u>POST 21/379</u>	:	<u>MEDICAL SPECIALIST: GRADE 1-3 (OBSTETRIC & GYNECOLOGY) REF NO: H/M/7</u>
<u>SALARY</u>	:	Grade 1: R1 106 040.per annum (OSD) Grade 2: R1 264 623.per annum (OSD) Grade 3: R1 467 651 per annum (OSD) (Applicants might be required to enter into a commuted overtime contract.)
<u>CENTRE REQUIREMEN</u>	:	Boitumelo Regional Hospital: Kroonstad MBCHB or equivalent Degree. Registered with the HPCSA as Medical Specialist in an Obstetrics & Gynecology. Experience: Grade 1 : none. Grade

2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. Valid driver's license. Proof of current registration for 2020/2021A minimum 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA. Knowledge and Skills: Computer literacy.

DUTIES : Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service.

ENQUIRIES APPLICATIONS : Dr K Mahasa, Tel No: (056) 216 5200 (Human Resource Section)
: To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/380 : **MEDICAL SPECIALIST: GRADE 1 -3: (X4 POSTS)**

SALARY : Grade 1: R1 106 040 per annum (OSD)
Grade 2: R1 264 623 per annum (OSD)
Grade 3: R1 467 651 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE : Universitas Hospital, Bloemfontein
Diagnostic Radiology: Ref No: H/M/8
Human Genetics: Ref No: H/M/12
Neurosurgery: Ref No: H/M/13
Orthopaedic Surgery: Ref No: H/M/14

REQUIREMENTS : MBCHB or equivalent Degree. Registration with HPCSA as a Medical Specialist Orthopedic surgery. Must be registered with HPCSA for 2020/2021. South African Citizen with valid driver's license (Code 8). Requirements: Registration with HPCSA as a Medical Specialist in Diagnostic Radiology. Requirements: Registration with HPCSA as a Medical Specialist Human Genetics. Requirements: Registration with HPCSA as a Medical Specialist Neurosurgery. Requirements: Registration with HPCSA as a Medical Specialist Orthopaedic Surgery. Experience: **Grade 1:** none. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal specialit. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality Knowledge and Skills: ACLS, ATLS, APLS, relevant experience.

DUTIES : Clinical service delivery, medical administration and management, teaching, training and research. It is compulsory that the candidate participate in outreach activities and commuted overtime. Maintain quality assurance standards.

ENQUIRIES APPLICATIONS : Dr. R Nathan Tel No: (051)-4053496
: To Be Send To: The Chief Executive Officer, Universitas Hospital, (Attention: Mr MJ Baleni), Private Bag x20660, bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300.

POST 21/381 : **MEDICAL SPECIALIST: GRADE1-3: REF NO: H/M/15 (X3 POSTS)**

SALARY : Grade 1: R1 106 040.per annum (OSD)
Grade 2: R1 264 623.per annum (OSD)
Grade 3: R1 467 651 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE : Family Medicine, Universitas Hospital, Bloemfontein

REQUIREMENTS : Registration with HPCSA as a Medical Specialist Family Medicine. Must be registered with HPCSA for 2020/2021 as Medical Specialist. South African Citizen with valid driver's license (Code 8). Experience: **Grade 1:** none. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal specialit. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality Knowledge and Skills: ACLS, ATLS, APLS, BLS. Experience in clinical governance. Experience in Primary Health Care.

DUTIES : Clinical service delivery. Medical administration and management. In-service and format teaching and training of undergraduate and post graduate students. In-service training and support in clinical areas. Do and supervise research Involvement in outreach activities. Perform commuted overtime. Maintain quality assurance standards.

ENQUIRIES APPLICATIONS : Dr R Nathan Tel No: (051) 4053496
: To Be Send To: The Chief Executive Officer, Universitas Hospital, (Attention: Mr MJ Baleni), Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300

POST 21/382 : **MEDICAL SPECIALIST: GRADE 1-3: PSYCHIATRY REF NO: H/S/8**

SALARY : Grade 1: R1 106 040.per annum (OSD)
Grade 2: R1 264 623.per annum (OSD)
Grade 3: R1 467 651 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE REQUIREMENTS : Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
: Appropriate qualifications that allow registration with the HPCSA as Medical Specialist. (A certificate of service must be attached). Experience: **Grade 1:** none. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. Experience in teaching and training. Valid registration with HPCA as Medical Specialist. Do outreach and travel and stay over at outreach sites. Prepared to work in the Primary Health Care Environment. Valid Driver's license. Knowledge And Skills: Provide evidence of leadership qualities and management experience; Research qualifications either MMed or PhD; Good verbal and written communication skills; Strong interpersonal skills to lead and coordinate multi-disciplinary patient care; 7 Appropriate teaching and supervisory abilities including medical ethics, epidemiology and statistics; Awareness of cross-cultural differences; Knowledge of public service legislation, policies and procedures; Conflict management skills; Management and administrative skills. Experience in Clinical Governance. Experience in Primary Health Care.

DUTIES : To be responsible for service delivery within Mental Health Unit. To fulfill the administrative, academic and research requirements of the Hospital. To supervise medical Officers, Medical Officers interns and Medical Officers who are doing Community Service. Render outreach and support services to other levels of care in our drainage areas. Undertake all tasks as directed by the Head of Clinical Unit and Head of Clinical Services.

ENQUIRIES APPLICATIONS : Dr SJ Moloi: Head – Clinical Services: Tel No: (058) 718 3200/3206.
: To Be Send To: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, WITSIESHOEK, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.

FOR ATTENTION : Mr SR Makoko

POST 21/383 : **MEDICAL SPECIALIST: GRADE 1 – 3: INTERNAL MEDICINE REF NO: H/S/9**

SALARY : Grade 1: R1 106 040.per annum (OSD)
Grade 2: R1 264 623.per annum (OSD)
Grade 3: R1 467 651 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE REQUIREMENTS : Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
: MBCHB or equivalent Degree. Registration with HPCSA as Medical Specialist. (A certificate of service must be attached). Experience: **Grade 1:** none. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a normal speciality. Do outreach and travel and stay over at outreach sites. Prepared to work in the Primary Health Care Environment. Knowledge And Skills: Sound knowledge of general internal medicine; Good technical skills suitable for high care unit interventions and advanced diagnostic procedures; Good verbal and written communication skills; Strong

interpersonal skills to lead and coordinate multi-disciplinary patient care; Appropriate teaching and supervisory abilities including medical ethics, epidemiology and statistics; Awareness of cross-cultural differences; Knowledge of public service legislation, policies and procedures; Conflict management skills; Management and administrative skills. ACLS, ATLS, APLS, BLS. Experience in Clinical Governance. Experience in Primary Health Care.

DUTIES : Clinical care: Management of medical inpatients, outpatients and emergencies; Scholarship: On-going medical education and professional development, including participating in academic meetings, developing and implementing research projects, and teaching undergraduate and postgraduate students; Professionalism: Oversight and leadership of medical staff, and medical students; Governance: Participation in reporting and analysis of patient safety incident reports, coordination of morbidity and mortality meetings, and development of standard operating procedures; Administration and management: Participation in administrative systems including audits, equipment management, roster making and leave management; Projects: Development and oversight of specific projects within the institution.

ENQUIRIES APPLICATIONS : Dr SJ Moloi: Head – Clinical Services: Tel No: (058) 718 3200/3206.
: To Be Send To: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.

FOR ATTENTION : Mr SR Makoko

POST 21/384 : **MANAGER: PHARMACEUTICAL SERVICES REF NO: H/M/17**

SALARY CENTRE REQUIREMENTS : R1 089 693 per annum (OSD)
: Medical Depot, Bloemfontein
: B Pharm degree in pharmacy. Registration with the South African Pharmacy Council as Pharmacist. Proof of current registration with SAPC as Pharmacist. Minimum of 3 years post registration experience in management. Proof of current and previous work experience endorsed by HRM or delegated person. Driver's license Knowledge And Skills: Sound knowledge of the Public Health System, Policy Development within public sector pharmacy, as well as relevant acts, regulations, Good Pharmacy Practice, policies (National Drug Policy), procedures and Differentiated Models of Care. Good communication, leadership, motivational, decision making, team building, ethical, operational, professional and supervisory skills. Knowledge of the principles of evidence based clinical decision making. Pharmacovigilance and Anti-Microbial Stewardship. Knowledge of Human Resource Management, staff training and development and financial management. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical and legal principles. Effective, planning, organisational, managerial and interpersonal skills. Computer literacy (MS Word, MS Excel, MS PowerPoint and MS Outlook)

DUTIES : Ensure compliance to all legislative prescripts related to Pharmaceutical Services Delivery. Manage activities related to strengthening of pharmaceutical services and related resource (financial, human and information resources). Provide technical Pharmaceutical advisory services. Manage potential risks to provision of pharmaceutical services and mitigation strategies. Plan, monitor, evaluate and report on the overall performance of the pharmaceutical system inclusive of early warning systems. Manage the maintenance of the Standard Treatment Guidelines (STGs) and Essential Medicine List (EML) and develop user friendly mechanisms to deal with requests to purchase non-EML medicine.

ENQUIRIE APPLICATIONS : Me N B Molongoana Telephone number: (051) 411 0502
: To Be Send to: The Chief Executive Officer, Medpharm, (Contact person: Mr T April), P O Box 7622 Bloemfontein, 9300

POST 21/385 : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES REF NO: H/D/9**

SALARY CENTRE REQUIREMENTS : R1 026 693 per annum (OSD)
: Boitumelo Regional Hospital, Kroonstad
: B Pharm degree or equivalent qualification. Registration with the SAPC as a Pharmacist. A minimum of 3 years' appropriate experience after registration as a Pharmacist with the SAPC. Driver's license. Knowledge And Skills:

Management and supervisory skills. Knowledge of relevant legislation, Acts, Policies and regulations administered by the Department of Health. Broad pharmaceutical knowledge. Sound knowledge of legislation relating to pharmaceutical practice in South Africa. Good communication, leadership, decision making, team building and motivation skills. Effective planning, organizational, managerial and interpersonal skills.

DUTIES : To manage the Pharmacy Department. Ensure adherence to the Supply Chain Management procedures and to the Statutory Regulations (Pharmacy act, Medicines control act). Report deficiencies in the department: Keep all storage areas locked, Report broken items, Report lost items to supervisor. Ensure availability, accessibility and affordability of medicine and medical consumable to patients. Compiling, revision and updating of Standard Operational Procedures and Policies. Implementation and maintaining of a referral system. Ensure adherence to Good Pharmacy Practice rules and regulations. Implement policies' and procedures for pharmaceutical services. To provide leadership, management and support to all Clinical Heads, Clinical Managers, Allied Health professionals and all staff under his/her supervision. Supervision of pharmacists and pharmacy personnel. To conduct service assessment and implement quality improvement programmes. To liaise with other stakeholders within and outside the department of health such as other hospital management teams. Health District Office on Pharmaceutical and management issues. To ensure rational use of resources, both human and financial. To ensure that cost effective pharmaceutical service delivery is maintained within the hospital. Provide pharmaceutical advice to patients and professional colleagues. Work as a part of multi-disciplinary team and lead the Pharmacy and Therapeutic Committee. Compile monthly financial and other reports as required. Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with relevant policies, standard operational procedures and legislation.

ENQUIRIES : Dr S Els Tel No: (056) 2165200 x 2580

APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel road, Kroonstad

FOR ATTENTION : Me M November

POST 21/386 : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES REF NO: H/D/12**

SALARY : R1 026 693 per annum (OSD)

CENTRE : Mangaung Metro District

REQUIREMENTS : Appropriate qualification (B Pharmacy) that allows registration with SAPC. Current registration with the SAPC as a Pharmacist. A minimum of 3 years' appropriate experience after registration as a Pharmacist with the SAPC. Knowledge And Skills: Strong management and leadership skills. Good communication and interpersonal skills. Problem solving skills. Knowledge of related policies, regulations, protocols, directives and legislations. Presentation skills.

DUTIES : Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with relevant policies, standard operational procedures and legislation. Ensure adherence to the Supply Chain Management procedures and to the Statutory Regulations (Pharmacy act, Medicines control act) with: Stock taking procedures. Ordering and receiving of stock. Storage of stock, maintain stock cards, record keeping. Distribution and redistribution of stock. To facilitate and assist with the disposal of expired stock. Ensure availability, accessibility and affordability of medicine and medical consumable to patients. Interact and advice the District Manager on pharmaceutical issues. Compiling, revision and updating of Standard Operational Procedures and Policies. Implementation and maintaining of a referral system. Ensure adherence to Good Pharmacy Practice rules and regulations. Attending meetings: Pharmaceutical Forum, Pharmaceutical Therapeutic committee meeting, ECC, etc. Keeping of statistics and compiling of reports. Deliver emergency services. Attending meetings: Pharmaceutical Forum, Pharmaceutical Therapeutics Committee Meeting, ECC. Supervision of pharmacists and pharmacy personnel. Assist in the process of recruiting, appointing, motivating and training of pharmacy personnel. Report deficiencies in the department: Keep all storage areas

locked. Report broken items. Report lost items to supervisor. Authorize specialist medication requirement.

ENQUIRIES : Me N J Ramarou-Makhoali, Tel No: (051) 447 2194

APPLICATIONS : To Be Sent To: The District Manager, Mangaung Metro, (PO Box 441, Bloemfontein, 9300 or hand deliver @ Pink Building, FSPC Complex, No 4 President Brand Street, Bloemfontein

FOR ATTENTION : Mr T A Mokoqo

POST 21/387 : **DEPUTY DIRECTOR: ENVIRONMENTAL HEALTH: GRADE 1: REF NO: H/D/10**

SALARY : R857 559 per annum (OSD)

CENTRE : Health Support Services; Corporate Office: Bloemfontein

REQUIREMENTS : A Bachelor's Degree or B-Tech or equivalent NQF level 6 qualification in Environmental Health. Registration with the HPCSA in the relevant profession. A minimum of 5 year's appropriate experience in the relevant profession after registration with HPCSA of which 3 years must be appropriate experience on Management level. A valid driver's license (Code EB) is a must for the individual who must be prepared to travel extensively throughout the Province. Knowledge And Skills: Knowledge and understanding of legislative framework governing the Environmental or Public Health, PFMA and Treasury Regulations, SCM policies or prescripts. Leadership and management skills in people, strategic planning and its implementation. Knowledge of the key stakeholders and their relevancy. Computer literacy. Ability to work independently and under extreme pressure.

DUTIES : Coordinate Environmental Health Services in the Province. Compile Environmental Health specific Service Level Agreements or Technical Specifications. Ensure the development and implementation of provincial policy guidelines, strategic or operational plans. Maintain service environmental health service satisfaction through training and quality improvement. Ensure staff development and performance management by implementation of related human resource policies. Ensure effective utilization of resources in line with applicable PFMA and Supply Chain Management Policies. Ensure implementation, monitoring and evaluation of the programme and related contracts.

ENQUIRIES : Mr J M Mokgatle Tel No: (051) 408 1540/1541

APPLICATIONS : To: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu

POST 21/388 : **MEDICAL OFFICER: GRADE 1-3 REF NO: H/M/9 (X3 POSTS)**

SALARY : Grade 1: R821 205 per annum (OSD)
Grade 2: R938 964 per annum (OSD)
Grade 3: R1 089 693 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE : Thusanong District Hospital: Odendaalsrus

REQUIREMENTS : MBCHB or equivalent Degree (Independent Practice): Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees .Experience: None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees .One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 2**: Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 3**: Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in

respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa .Knowledge And Skills: Conduct MMC's, C-Section and Anaesthesia and surgical procedures. Ability to work under pressure. Good communication skills. Computer literacy.

DUTIES : Rendering of clinical services of a safe and high quality and appropriate management of patients in PHC in clinics and District Hospital. Ensure development of own skills & knowledge of others which includes examination and treatment of patients, emergencies, wards round and operation procedures. Patients administration and do outreach to the surroundings health facilities / clinics. Providing training and leadership to medical interns, nurses and medical officers doing community service.

ENQUIRIES APPLICATION : Dr. S J Mthimunye: Tel No: (057) 391 7900 / 087 9408 112

FOR ATTENTION : To Be Send To: Chief Executive Officer, Thusanong Hospital Private Bag X1, Odendaalsrus, 9480

POST 21/389 : Mr. TD Tsotetsi

SALARY : **MEDICAL OFFICER: GRADE 1-3: REFE NO: H/M/11**
Grade 1: R821 205 per annum (OSD)
Grade 2: R938 964 per annum (OSD)
Grade 3: R1 089 693 per annum (OSD)
(Applicants might be required to enter into a commuted overtime contract.)

CENTRE REQUIREMENTS : Dr J S Moroka Hospital, Seloseshu
: MBCHB Degree. Registration as Medical Practitioner HPCSA. Proof of HPCSA receipt for the current year. Valid driver's license. Experience: Medical Officer
Grade 1: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required by South African legislation. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 2:** Minimum of 5 years' relevant experience after registration with the HPCSA as the Medical Officer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 6 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Medical Officer **Grade 3:** Minimum of 10 years' relevant experience after registration with the HPCSA as a Medical Officer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. South Africa (HPCSA) as a Medical Officer Knowledge and Skills: Good communication and interpersonal skills. Driver's license is essential.

DUTIES : To render comprehensive, curative, preventative and promotive Health Care Services at the hospital and catchment clinics during normal working hours. Implement quality standards and practice and treatment protocol to ensure correct and effective management of patients. Examination, Diagnosis and Treatment of patients all wards and the emergency department as per workload demands. Perform medico-legal/forensic examinations on victims of gender- based violence and assault. Application of general medical principles of care to patients and relatives. Facilitation of staff training and on-going Medical Education. Ability to work with people outside of the medical sphere, such as police, NPA and NGO's involved in the holistic care of this subset of patients. After hours' participation in call roster. Take an active role in the development of high quality services in line with Batho-Pele principles. Participate in outreach programs, training and appropriate supervision of Intern Medical Officers. Assist with administrative and other duties when required. To facilitate clinical service functioning.

ENQUIRIES APPLICATIONS : Dr C Lesenyehle-Lejakane Tel No: (051) 8739800
: To: The Chief Executive Officer, J S Moroka Hospital, (For attention: Mr O W Jaarsen), Private Bag X707, Seloseshu, 9785

<u>POST 21/390</u>	:	<u>MEDICAL OFFICER: GRADE 1 - 3 REF NO: H/M/22 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R821 205 per annum (OSD) Grade 2: R938 964 per annum (OSD) Grade 3: R1 089 693 per annum (OSD) (Applicants might be required to enter into a commuted overtime contract.)
<u>CENTRE REQUIREMENTS</u>	:	Tokollo/Mafube District Hospital, Heilbron MBCHB Degree. Registration as Medical Practitioner with the HPCSA in respect of South African qualified employees. (Independent Practice) in respect of South African qualified employees Experience: None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. Medical Officer Grade 2 : Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. Medical Officer Grade 3 : Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees .Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Knowledge of basic surgery. Knowledge of Primary Health Care.Driver's license. Ability to work under pressure. Good communication skills. Computer literate.
<u>DUTIES</u>	:	To render comprehensive, curative, preventative and promotive Health Care Service at the hospital and catchment clinics during normal working hours. Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service. Be on call at the hospital after hours. Assist with administrative and other duties when required. Take an active role in the development of high quality services in line with Batho – Pele principles.
<u>ENQUIRIES APPLICATIONS</u>	:	Me P Mokhoane Tel No: (058) 813 1040
<u>FOR ATTENTION</u>	:	To Be Send to: The Chief Executive Officer, Tokollo Hospital, , Private Bag X8, Heilbron, 9650 Me P Mokhoane
<u>POST 21/391</u>	:	<u>DEPUTY DIRECTOR: LINEN MANAGEMENT REF NO: H/D/11</u>
<u>SALARY</u>	:	R733 257 per annum (Level 11)
<u>CENTRE REQUIREMENTS</u>	:	Health Support Services; Corporate Office: Bloemfontein A Relevant 3 Year degree or National Diploma in Management/Administration or equivalent qualification. 3- 5 Years functional experience in laundry and linen management. 3 Years of the experience must be on management level. A valid driver's license (Code EB) is a must for the individual who must be prepared to travel extensively throughout the province. Knowledge And Skills: Leadership and management skills in people, strategic planning and its implementation. Knowledge of the key stakeholders and their relevancy. Good understanding on laundry production, and or processing environment. Conversant with Occupational Health and Safety Act and SANS Codes on Laundry and Linen Management. Sound knowledge of PFMA and Public Service Regulations and Public Procurement Practices. Computer literacy. Ability to work independently and under extreme pressure.
<u>DUTIES</u>	:	Efficient and effective management of Linen and Laundry services at all facilities. Ensure development and implementation of provincial policy guideline, strategic or operational plans. Maintain service satisfaction through training and quality improvement. Ensure staff development and performance management by implementation of related Human Resource Policies. Ensure effective utilization of resources in line with applicable PFMA and Supply Chain

Management Policies. Ensure implementation, monitoring and evaluation of the program and related contracts

ENQUIRIES : Mr J M Mokgatle, Tel No: (051) 408 1540/1541

APPLICATIONS : TO: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu

POST 21/392 : **CLINICAL PSYCHOLOGIST GRADE 1-3 REF NO: H/C/29**

SALARY : Grade 1: R713 361.per annum (OSD)
Grade 2: R832 398.per annum (OSD)
Grade 3: R966 039 per annum (OSD)

CENTRE : Dr J S Moroka Hospital, Seloshesha

REQUIREMENTS : Master's Degree in Clinical Psychology. Registration with HPCSA as Clinical Psychologist Current up to date registration as a Clinical Psychologist. Valid Driver's license.Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Experience: One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Good written and verbal communication skills and interpersonal relation skills. Ability to work under pressure. Ability to work within a team and work closely with other disciplines.

DUTIES : Render Clinical Psychological services within the hospital. Ability to function within rehabilitative settings working together with other clinical staff through observations, interviews and tests to diagnose any existing or potential disorders to both in & outpatients. Development and supervision of mental health programs. Assess, treat, rehabilitate and refer to ensure continuity of treatment and care of both adults and children. Use research-based evidence to improve Mental Health services. Work within a multidisciplinary team. Provide therapeutic services to individuals, groups and families. Administer psychometric assessment and provide appropriate interventions. Knowledge of legislation governing Psychological Services and Mental. Perform all other duties that are delegated by Supervisor/ Manager.

ENQUIRIES : Dr C Lesenyeho-Lejakane, Tel No: (051) 8739800

APPLICATIONS : To: The Chief Executive Officer, J S Moroka Hospital, , Private Bag X707, Seloshesha, 9785

FOR ATTENTION : Mr O W Jaarsen

POST 21/393 : **CLINICAL PSYCHOLOGIST GRADE 1-3: REF NO: H/C/ 30**

SALARY : Grade 1: R713 361.per annum (OSD)
Grade 2: R832 398.per annum (OSD)
Grade 3: R966 039 per annum (OSD)

CENTRE : Boitumelo Regional Hospital, Kroonstad

REQUIREMENTS : Bachelor Degree in Psychology. Registration with the HPCSA as a Psychologist in any of the identified categories. Experience: Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Experience: One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of

whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Ability to work independently. Time management. Good written and communication, leadership, organizational and planning skills. Computer literacy. Valid SA Driver's license. Ability to work under pressure.

DUTIES : Ensure provision of compassionate and quality clinical service in the Clinical Psychology division on both inpatients and out patients. Participate in a holistic multidisciplinary treatment programme within the relevant legislative ethical prescripts. To conduct administrative functions of psychological services. Ensure effective training of Community Service Psychologists. To do outreach applicable to the health institution. Promote and maintain multi-disciplinary team work. Assist with Employee Assistant Programme and health promotion.

ENQUIRIES : Dr S Els, Telephone number: (056) 2165389
APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, (For attention: Me M November), Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

POST 21/394 : **ASSISTANT MANAGER: NURSING: PNB-4 REF NO: H/A/9**

SALARY : R614 991 per annum (OSD)
CENTRE : Boitumelo Regional Hospital: Kroonstad
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. At least 3 years of the period referred to above must be appropriate / recognizable experience at Management Level. Valid driver's license. Knowledge And Skills: Ability to work independently in a multi-disciplinary team context. Analytical thinking, independent decision making and problem solving skills. Responsive and proactive with flexible approach. Good co-ordination and planning skills. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on healthcare. Participate in the formulation, analysis and interpretation of nursing guidelines, practices, standard operating procedures. Manage and monitor proper utilization of financial and human resources. Management of Risk. Conflict management. Promote quality of nursing care as directed by professional scope of practice.

ENQUIRIES : Mrs F. Arends, Head Nursing, Tel No: (056) 216 5200 (Human Resource Section)

APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/395 : **ASSISTANT MANAGER: NURSING: PNB-4 REF NO: H/A/12**

SALARY : R614 991 per annum. (OSD)
CENTRE : Bongani Hospital, Welkom

- REQUIREMENTS** : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. At least 3 years of the period referred to above must be appropriate /recognizable experience at Management Level. Knowledge And Skills: Valid driver's license, Computer literacy. Good communication and interpersonal skills. Knowledge of Human Resources and Finance Policies and guidelines.
- DUTIES** : Responsible for nursing administrative functions in the hospital, Establish and implement quality improvement initiatives. Manage and allocate resources effectively. Develop and implement standard operating procedures, guidelines and standards relevant to nursing services. Responsible for identifying and managing risks. Interact with the relevant managers, doctors, nurses and other stakeholders to provide information and resolve patient concerns.
- ENQUIRIES** : Mr J M Radebe, Tel No: (057) 916 8011
- APPLICATIONS** : To: The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460
- FOR ATTENTION** : Mr M S Ndaba
- POST 21/396** : **ASSISTANT MANAGER: NURSING: PNB-4: PAEDIATRICS REF NO: H/A/13**
- SALARY** : R614 991 per annum (OSD)
- CENTRE** : Pelonomi Hospital: Bloemfontein
- REQUIREMENTS** : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. At least 3 years of the period referred to above must be appropriate/recognizable experience at Management Level Knowledge and Skills: Knowledge of the Public Service Act and Regulations and Public Finance Management. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practices by nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate and basic understanding of Hr and Financial Policies and Practices.
- DUTIES** : Coordination of Optimal, Holistic, Paediatric Nursing with set Standards and within a Professional/ Legal Framework. Manage effectively the utilization of Resources (including Finance and HR). Coordinate provisioning of training and research. Provision of support for nursing. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Me M C Molefe Tel No: (051) 405 1940
- APPLICATIONS** : To Be Send To: The Chief Executive Officer, Pelonomi Hospital, Private Bag X20581, Bloemfontein, 9300
- FOR ATTENTION** : Me M C Molefe
- POST 21/397** : **OPERATIONAL MANAGER; PNB-3: REF NO: H/O/16 (X4 POSTS)**
- SALARY** : R562 800 per annum (OSD)
- CENTRE** : Universitas Hospital, Bloemfontein
- REQUIREMENTS** : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Ability to work under pressure, function as

an effective member of the nursing team. Communicate effectively with stakeholders. Implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit.

DUTIES : Provision of save Patient care. Maintenance of accurate patient's records. Management of stock and equipment in accordance with clinical economic imperatives. A concern for the continuing development of own clinical skills and those of co-workers. Ensuring client satisfaction.

ENQUIRIES : Me Strydom Tel No: (051) 4053412 /17

APPLICATIONS : To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 or hand delivered @ Room 1103/1104, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

FOR ATTENTION : A Finger or Me F Steenkamp

POST 21/398 : **OPERATIONAL MANAGER: PNB-3 REF NO: H/O/27 (X3 POSTS)**

SALARY : R562 800 per annum (OSD)

CENTRE : Bongani Hospital, Welkom

REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Good interpersonal and communication skills. Computer literacy. Valid driver's license.

DUTIES : Provision of optimal specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources (human and Capital). Participation with training and research. Provision of support to general nursing care. Formulate and develop operational policies, guidelines and standard operational procedures. Uplifting Core Standards. Work as part of multidisciplinary team unit level to ensure good nursing care. Ensure effective supervision with persons of diverse intellectual, cultural, racial or religious differences. Must demonstrate a basic understanding of Human Resources and Finance policies.

ENQUIRIES : Mr J M Radebe, Tel No: (057) 916 8011

APPLICATIONS : To: The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460

FOR ATTENTION : Mr M S Ndaba

POST 21/399 : **OPERATIONAL MANAGER: PNB-3: MATERNITY REF NO: H/O/30**

SALARY : R562 800 per annum (OSD)

CENTRE : Thusanong Hospital, Odendaalsrus

REQUIREMENTS : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Advanced Midwifery and Management Certificate. Knowledge And Skills: Ability to work under pressure. Good communications skills. Computer literacy.

DUTIES : Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and the evaluation thereof. Provide relevant health information to patients in achieving optimal health care. Develop and maintain working relationships with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulating and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor utilization of human resource, financial and physical resources and procedures. Monitor, develop and implement risk action plan in line with risk register.

ENQUIRIES : Mr T J Matli Tel No: (057) 391 7900

APPLICATIONS : The Chief Executive Officer, Thusanong Hospital, Private Bag X1, Odendaalsrus, 9480 or hand deliver @ HR Office, Thusanong Hospital, Odendaalsrus

FOR ATTENTION : Mr T D Tsotetsi

POST 21/400 : **ASSISTANT MANAGER: NURSING: PNA-7 REF NO: H/A/10**

SALARY : R562 800 per annum (OSD)

CENTRE : Health Support Services; Corporate Office: Bloemfontein

REQUIREMENTS : Degree or Diploma in Health Services Management or Nursing Management that allows registration with the South African Nursing Council. Current registration with the South African Nursing Council (SANC). Registration with the SANC as Professional Nurse. A minimum of 8 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Experience in coordinating Non communicable diseases programme at the facility, district or provincial office. Knowledge of the key stakeholders and their relevancy. Computer literacy. Ability to work independently and under extreme pressure. Knowledge and Skills: In depth knowledge on the prevention, management and control of Non-Communicable Diseases. A valid driver's license (Code EB) is a must for the individual who must be prepared to travel extensively throughout the Province. Must also have knowledge on National Strategic Plan on the Prevention and Control of Non-Communicable Diseases and National Policy Framework and Strategy on Palliative Care. Must have a valid driver's license. Knowledge of the key stakeholders and their relevancy. Computer literacy. Ability to work independently and under extreme pressure.

DUTIES : Ensure that development and implementation of policy guidelines and protocols for Non-Communicable Diseases and Palliative Care. Ensure the development and implementation of policy guidelines and strategic or operational plans. Maintain service satisfaction through training and quality improvement. Ensure staff development and performance management by implementation of related human resource policies. Ensure effective utilization of resources in line with applicable PFMA and Supply Chain Management Policies. Ensure implementation, monitoring and evaluation of the programme and related contracts.

ENQUIRIES : Mr J M Mokgatle Tel No: (051) 408 1540/1541

APPLICATIONS : The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu

POST 21/401 : **OPERATIONAL MANAGER: NB-3 REF NO: H/O/17**

SALARY : R562 800 per annum (OSD)

CENTRE : Dr J S Moroka Hospital, Selosesha

REQUIREMENTS : Diploma/Degree in Nursing. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, in Advanced midwifery as a speciality, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Good communication and interpersonal relation skills. Ability to work under pressure. Computer literacy and a valid driver's license will be an added advantage.

DUTIES : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure that the clinical nursing practices by the nursing team (area/ facility) is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate a basic understanding of the legislative of HR, labour relations issues, financial and material resources issues. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Display a concern for patients' safety, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery. Coordinate and monitor the implementation of a nursing care plan and the evaluation thereof. Provide relevant health information to patients in achieving optimal health care. Develop and maintain working relationships with nursing and other stakeholders (i.e. inter-professional, inter- sectorial and multi-disciplinary

teamwork). Participate in the analysis, formulating and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor utilization of human, financial and physical resources. Monitor, develop and implement risk action plan in line with risk register.

ENQUIRIES : Me M M Moroka, Tel No: (051) 8739800
APPLICATIONS : The Chief Executive Officer, J S Moroka Hospital, Private Bag X707, Selosesha, 9785
FOR ATTENTION : Mr O W Jaarsen

POST 21/402 : **CHIEF CLINICAL TECHNOLOGIST: GRADE 1 REF NO: H/C/31 (X1 POST)**

SALARY : R466 119 per annum (OSD)
CENTRE : Cardiothoracic Surgery, Universitas Academic Hospital: Bloemfontein
REQUIREMENTS : B Tech Degree in Cardiovascular Perfusion Clinical Technology. Must be registered with HPCSA as Clinical Technologist: Cardiovascular Perfusion, category: Private Practice for 2020/2021. Post B Tech degree practical experience of 5-7 years. South African Citizen with valid driver's license (Code 8). Knowledge And Skills: Master's Degree or Registration for Master's Degree would be a strong recommendation. Training experience (student clinical perfusionists). Capable in handling of intra-aortic balloon pumps, cell-saving, RVAD's, LVAD's and ECMO devices in paediatric and adult patients and cardio-blade for patients with severe arrhythmia. Experience in simulation will be a strong recommendation.

DUTIES : Take control and manage the Clinical Technology (Perfusion) Department in Acting capacity, assist with training (theoretical and practical skills) in Simulation Theater, research on new techniques, administration and anagement functions, as needed. Operate the heart lung machine to maintain the artificial circulation of patients during open heart surgery. Handle the intra-aortic balloon pumps in theatre and in ICU. Assist in cell-saving at Cardiothoracic surgery but also at the Department of Surgery and Orthopaedic Surgery. The Perfusionist must be able to assist the surgeon with the Cardiac Ablation when performing arrhythmic surgery. The perfusionist must be able to work with the RVAD's, LVAD's and ECMO devices. Research component, complying with Department Research standard, assisting in projects.

ENQUIRES : Me M Jansen van Vuuren Tel No: (082) 298 0846
APPLICATIONS : To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660.

FOR ATTENTION : Mr MJ Baleni

POST 21/403 : **OPERATIONAL MANAGER: PNA-5 REF NO: H/O/18**

SALARY : R444 276 per annum (OSD)
CENTRE : Nketoana Hospital, REITZ
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years' appropriate/recognizable in nursing experience after registration as Professional Nurse with SANC in General Nursing. Current registration with the SANC as Professional Nurse. Knowledge and Skills: Postgraduate qualification in Management will be an added advantage. Be able to work under pressure. Have good communication skills and valid driver's license. Computer literacy.

DUTIES : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of HR and financial policies and practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work as part of multi-disciplinary team to ensure good nursing care by the nursing team. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the principles of Batho

Pele are adhered to. Able to develop contracts, build and maintain a network or professional relations in order to enhance service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Me H Van Collier Tel No. (058) 863 2806

APPLICATIONS : Must Be Send To: The Chief Executive Officer, Phekolong/Nketoana Hospital Complex, Private Bag X5, REITZ, 9810 OR hand delivered @ 2 Artie Street, Reitz, 9810

FOR ATTENTION : Mr. P P Radebe

POST 21/404 : **OPERATIONAL MANAGER: PNA-5: REF NO: H/O/19 (X4 POSTS)**

SALARY : R444 276 per annum. (OSD)

CENTRE : Universitas Hospital, Bloemfontein

REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Knowledge And Skills: Ability to work under pressure, function as an effective member of the nursing team. Communicate effectively with stakeholders. Implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit.

DUTIES : Provision of save Patient Care. Maintenance of accurate patient records. Management of stock and equipment in accordance with clinical and economic imperatives. A concern for the continuing development of own clinical skills and those of co-workers. Ensuring client satisfaction.

ENQUIRIES : Me Strydom: Tel No: (051) 4053412 /17

APPLICATIONS : To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

FOR ATTENTION : Me D A Duiker

POST 21/405 : **OPERATIONAL MANAGER: PNA 5: (X3 POSTS)**

SALARY : R444 276 per annum (OSD)

CENTRE : Boitumelo Regional Hospital, Kroonstad
Padiatrics: Ref No: H/O/20
Intensive Care: Ref No: H/O/25
Maternity: Ref No: H/O/26

REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. A minimum of 7 years' appropriate/recognizable experience in nursing after registration with the South African Nursing Council (SANC) as Professional Nurse in General Nursing. Proof of service record. Knowledge and Skills: Work as part of a multi-disciplinary team at unit level. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Computer literacy.

DUTIES : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices.

ENQUIRIES : Mrs F. Arends, Head Nursing Tel No: (056) 216 5200 (Human Resource Section)

APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/406 : **OPERATIONAL MANAGER: GENERAL: PNA-5: REF NO: H/O/21**

SALARY : R444 276 per annum (OSD)

CENTRE : DR J S Moroka Hospital, Selosesha

REQUIREMENTS : Degree/Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse

DUTIES

in General Nursing. Knowledge and Skills: Nursing Management qualification, Computer literacy and valid driver's license will be an added advantage. Good communication and interpersonal relation skills. Ability to work under pressure. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Knowledge and insight of legislation and policies, relevant to current nursing practice within the public sector. Good organisational, interpersonal, leadership, decision-making and conflict resolution skills. Ensure that the clinical nursing practices by the nursing team (area/ facility) is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate a basic understanding of the legislative of HR, labour relations issues, financial and material resources issues. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Display a concern for patients' safety, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery. Provide relevant health information to patients in achieving optimal health care. Develop and maintain working relationships with nursing and other stakeholders (i.e. inter-professional, inter- sectorial and multi-disciplinary teamwork). Participate in the analysis, formulating and implementation of nursing guidelines, practices, standards and procedures. Monitor, develop and implement risk action plan in line with risk register.

ENQUIRIES

: Me M M Moroka, Tel No: (051) 8739800

APPLICATIONS

: TO: The Chief Executive Officer, J S Moroka Hospital Private Bag X707, Selosesha, 9785

FOR ATTENTION

: Mr O W Jaarsen

POST 21/407

: **CLINICAL PROGRAMME COORDINATOR: PNA 5 (QUALITY ASSURANCE) REF NO: H/C/40**

SALARY

: R444 276 per annum (OSD)

CENTRE

: Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa

REQUIREMENTS

: Diploma/Degree in Nursing or equivalent qualification that allow registration with SANC as Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Proof of Service record. Currently registration with the South African Nursing Council (SANC) Knowledge and Skills: Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.

DUTIES

: Coordinate the implementation of the programmes. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Establish, maintain and participate in Inter-professional and multi-disciplinary teamwork. Monitor and ensure proper utilization of financial and physical resources. Provision of clinical services.

ENQUIRIES

: Mr HS Mosase: Acting Head of Nursing, Tel No: (058) 718 3200/3204

APPLICATION

: To Be Sent: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.

FOR ATTENTION

: Mr SR Makoko

POST 21/408

: **CLINICAL PROGRAM COORDINATOR: PNA-5 REF NO: H/C/41 (X3 POSTS)**

SALARY

: R444 276 per annum (OSD)

CENTRE

: Bongani Hospital, Welkom

REQUIREMENTS

: Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Proof of Service record. Current registration with the South African Nursing Council (SANC) Knowledge and Skills: Valid driver's license, Computer literacy. Good communication and interpersonal skills. Knowledge of Human Resources and Finance Policies and guidelines.

DUTIES

: Facilitate and oversee the development of operational/ business plans to give strategic guidelines. Provide professional and technical support for the

provision of quality patient care through proper management of relevant programme. Maintain standards and norms of nursing practices to promote the health status of health care users. Develop and implement quality assurance programmes, guidelines, protocols, norms and standards. Utilise information technology (IT) and other management information systems to manage information for the enhancement of service delivery. Establish, maintain and participate inter-professional and multi-disciplinary teamwork that promotes effective and efficient health care. Manage and utilize resources in accordance with the relevant directives and legislation.

ENQUIRIES : Mr J M Radebe Tel No: (057) 916 8011
APPLICATIONS : To: The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460.
FOR ATTENTION : Mr M S Ndaba

POST 21/409 : **OPERATIONAL MANAGER: PNA-5 REF NO: H/O/28**

SALARY : R444 276 per annum (OSD)
CENTRE : Bongani Hospital, Welkom
REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Proof of Service record. Current registration with the South African Nursing Council (SANC) Knowledge and Skills: Valid driver's license, Computer literacy. Good communication and interpersonal skills.

DUTIES : Provision of optimal specialized nursing care with set standard and within a professional/legal framework. Effective utilization of resources (human and capital). Participation with training and research. Provision of support to general nursing care. Formulate and develop operational policies, guidelines and standard operational procedures. Uplifting Core Standards. Work as part of multidisciplinary team at unit level to ensure good nursing care. Ensure effective supervision with persons of diverse intellectual, cultural, racial or religious differences. Must demonstrate a basic understanding of Human Resources and Finance policies.

ENQUIRIES : Mr J M Radebe Tel No: (057) 916 8011
APPLICATIONS : To: The Chief Executive Officer, Bongani Hospital, , Private Bag X29, Welkom, 9460.

FOR ATTENTION : Mr M S Ndaba

POST 21/410 : **RADIOGRAPHER: GRADE 1-3: (MAMMOGRAPHY) REF NO: H/R/4**

SALARY : Grade 1: R395 703 per annum (OSD)
 Grade 2: R466 119,per annum (OSD)
 Grade 3: R549 066 per annum (OSD)

CENTRE : Boitumelo Regional Hospital, Kroonstad

REQUIREMENTS : B Degree in Radiography. Registration with HPCSA as Mammographer. Experience: **Grade 1:** A minimum of 4 year's appropriate experience after registration with HPCSA as Diagnostic Radiographer. **Grade 2:** A minimum of 14 year's appropriate experience after registration with HPCSA as Diagnostic Radiographer. **Grade3:** A minimum of 24 year's appropriate experience after registration with HPCSA as Diagnostic Radiographer Knowledge and Skills: A minimum of 1year appropriate experience as a Mammographer. Good communications skills. Computer literacy. Valid SA driver's license. Ability to work under pressure.

DUTIES : Ensure patient care during imaging for optimal Mammographic purpose. Explain procedures to patients. Prepare patients for imaging. Perform imaging. Practice radiation protection to minimize radiation to staff, patients and general public. Establish LMC status of female patients. Adhere to radiation safety standards e.g. secure area. Lead aprons etc. Apply correct radiation /exposure factors e.g. correct dosage. Exercise clinical responsibility to ensure optimal diagnostic imaging of more advance nature. To deliver a safe and high imaging services: Interpret clinical history of patients to determine the correct procedures. Ensure correct identification of patient image (name, patient orientation etc). Ensure correct positioning of patients to minimise radiation exposure to patient. Ensure correct identification of patient image e.g. name lead markers etc. Implement quality assurance programs for quality service delivery: Check/test radiation equipment and report faults. Apply reject analysis and adhere to policies and protocols. Participate in the education and training

		programs for continuous professional development and quality service delivery e.g practical training and evaluation of students and in service training of production Radiographers and registrars.
<u>ENQUIRIES</u>	:	Dr S Els Tel No: (056) 2165389
<u>APPLICATIONS</u>	:	To Be Send To: The Chief Executive Officer, Boitumelo Hospital Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad
<u>FOR ATTENTION</u>	:	Me M November
<u>POST 21/411</u>	:	<u>SOCIAL WORKER SUPERVISOR REF NO: H/S/19</u>
<u>SALARY</u>	:	R384 228 per annum (OSD)
<u>CENTRE</u>	:	Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
<u>REQUIREMENTS</u>	:	Formal tertiary qualification in Social Work (e.g. Bachelor of Social Work) that allows professional registration with the SACSSP. Registration with the SACSSP as a Social Worker. Experience: A minimum of 7 years' appropriate experience in social work after registration as Social Worker with the SACSSP. Valid Driver's license. Knowledge and Skills: Understanding social dynamics: Must ensure that supervisees challenge structural sources of poverty, inequality, oppression, discrimination and exclusion. Understanding human behavior and social systems: Must have knowledge and understanding of more complex and advanced human behavior and social systems Social Work Intervention: Must ensure that supervisees intervene efficiently and effectively at points where people interact with their environments in order to promote social well-being. Social empowerment: Must ensure that supervisees assist, advocate and empower individuals, families, groups, organizations and communities to enhance their social functioning and their problem-solving capacities, prevent and alleviate distress and use resources, effectively and efficiently. Protecting vulnerable individuals: Must ensure that supervisees provide social work services towards protecting people who are vulnerable, Monitoring and evaluation: Must be able to monitor, evaluate and assess the effectiveness of social work interventions and give recommendations. Understanding social work legislation: Must demonstrate an understanding, be able to interpret, apply and provide guidance on social work policies, legislation and related legal and ethical social work practices.
<u>DUTIES</u>	:	Communication: Must demonstrate effective communication at all levels, be able to adapt content according to recipient and compile complex reports. Team work and collaboration: Must be able manage and work. Effectively within teams including social work teams, multi-disciplinary teams and multi-sectoral teams. Valuing Diversity: Must be able to manage and work effectively at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Planning and organizing: Must be able to plan, organize and prioritize own work and work of the work unit/ group and to ensure proper social services. Computer literacy: Must demonstrate basic computer literacy as a support tool to enhance service delivery. Understanding social work values and principles: Must demonstrate social work values and the principles of human rights and social justice. Trustworthiness: Must be able to build a positive relationship of trust with all stakeholders.
<u>ENQUIRIES</u>	:	Dr SJ Molo: Head – Clinical Services: Tel No: (058) 718 3200/3206
<u>APPLICATIONS</u>	:	To Be Send To: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1 st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.
<u>FOR ATTENTION</u>	:	Mr SR Makoko
<u>POST 21/412</u>	:	<u>CLINICAL NURSE PRACTITIONER: PNB-1 REF NO: H/C/32 (X5 POSTS)</u>
<u>SALARY</u>	:	R383 226 per annum (OSD)
<u>CENTRE</u>	:	Universitas Hospital, Bloemfontein
<u>REQUIREMENTS</u>	:	Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Theatre, Oncology and Critical Care, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse Knowledge and Skills: Ability to work under pressure, function as an effective member of the nursing team. Communicate effectively with stakeholders. Implement and manage change.

Willingness to work shifts and standby in accordance with the requirements of the unit.

DUTIES : Provision of safe patient care. Maintenance of accurate patient records. Management of stock and equipment in accordance with clinical and economic imperatives. A concern for the continuing development of own clinical skills and those of co-workers. Ensuring client satisfaction.

ENQUIRIES : Me Strydom: Tel No: (051) 4053412 /17

APPLICATIONS : To Be Send To: The Chief Executive Officer, Universitas Hospital Private Bag x20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

FOR ATTENTION : Me D A Duiker

POST 21/413 : **CLINICAL NURSE PRACTITIONER: PNB-1 (X9 POSTS)**

SALARY : R383 226 per annum (OSD)

CENTRE : Boitumelo Regional Hospital, Kroonstad
Emergency and Accidents Ref No: H/C/33 (X1 Post)
Surgical: REF NO: H/C/36 (X4 Posts)
Intensive Care) Ref No: H/C/37 (X3 Posts)
Psychiatry Ref No: H/C/38 (X1 Post)

REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Proof of receipt for the current year. Knowledge And Skills: Computer literacy. Must be willing to work shifts. Good communication skills. Ability to work under pressure. Good interpersonal relationships.

DUTIES : Ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient an equitable manner by Nursing Units. Ensure compliance to professional and ethical practice. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices.

ENQUIRIES : Mrs F. Arends, Head Nursing Tel No: (056) 216 5200 (Human Resource Section)

APPLICATIONS : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/414 : **CLINICAL NURSE PRACTITIONER: PNB-1: MATERNITY REF NO: H/ C/34 (X4 POSTS)**

SALARY : R383 226 per annum. (OSD)

CENTRE : DR J S Moroka Hospital, Seloshesha

REQUIREMENTS : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year (Advanced midwifery) accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Knowledge and Skills: Good communication and interpersonal relation skills. Ability to work under pressure.

DUTIES : Perform specialized clinical nursing practice in accordance with the scope of practice and nursing standards. Implement advanced knowledge and skills in managing high risk patients in the maternity unit. Participate in the implementation of service delivery policies and procedures in relation to health programmes to ensure that they conform to the departmental services delivery strategies. Improved perinatal mortality and mobility through implementation of priority programmes, participating in quality improvement programmes. Support and facilitate the implementation of strategies that reduce mobility and mortality programme as per national and provincial guidelines. Diagnose and

manage obstetric emergencies and work with the medical team to manage these emergencies. Identify high risk clients during ante-partum and post-partum periods, manage them or refer them according to policies and protocols. Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences. Work as part of the multi-disciplinary team to ensure quality healthcare for clients visiting the facility. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's needs and expectations according to Batho Pele Principles and Patient Rights Charter. Create and maintain complete and accurate patient records and registers and actively participate in institutional quality improvement initiatives. Provide adequate health education, awareness and be involved in campaigns. Utilise and manage cost effectively all resources allocated to the unit for optimum service delivery. Advocate for the nursing profession by promoting professionalism and nursing ethics within and without the institution. Collect, analyse and interpret data use to improve quality service delivery. Maintain clinical and professional growth by attending trainings and workshops so that scientific principles of nursing are implemented, assisting with training, mentoring.

- ENQUIRIES APPLICATIONS** : Me M M Moroka Tel No: (051) 8739800
- FOR ATTENTION** : TO: The Chief Executive Officer, J S Moroka Hospital, Private Bag X707, Selosesha, 9785
- : Mr O W Jaarsen
- POST 21/415** : **PROFESSIONAL NURSE: PNB 1- PNB-2 (LABOUR WARD) REF NO: H/P/16 (X2 POSTS)**
- SALARY** : PNB-1: R383 226 per annum (OSD)
 : PNB-2: R471 333 per annum (OSD)
- CENTRE REQUIREMENTS** : Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
- : Diploma/Degree in Nursing or equivalent qualification that allow registration with SANC as Professional Nurse plus a post-basic Nursing Qualification with a duration of at least 1 Year in advanced Midwifery, accredited with SANC. Current registration with the South African Nursing Council (SANC). Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification
- DUTIES** : Knowledge and Skills: Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.
- : Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in Maternity Ward. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patient. Maintain constructive relationships with Nursing and other stakeholders. Participate in the analysis, formulation of nursing guidelines, practices, standards and procedures. Manage and Monitor proper utilization of human, financial and Physical resources.
- ENQUIRIES APPLICATIONS** : Mr HS Mosase: Acting Head of Nursing Tel No: (058) 718 3200/3204
- : To Be Send: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.
- FOR ATTENTION** : Mr SR Makoko
- POST 21/416** : **PROFESSIONAL NURSE: PNB 1-PNB-2: (ICU) REF NO: H/P/17**
- SALARY** : PNB-1: R383 226 per annum (OSD)
 : PNB-2: R471 333 per annum (OSD)
- CENTRE** : Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa

<u>REQUIREMENTS</u>	:	Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. Registration with SANC as Professional Nurse plus a post-basic Nursing Qualification with a duration of at least 1 Year in Critical Care, accredited with SANC. Experience: PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. PNB-3: A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.
<u>DUTIES</u>	:	Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in ICU. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patient. Maintain constructive relationships with Nursing and other stakeholders. Participate in the analysis, formulation of nursing guidelines, practices, standards and procedures. Manage and Monitor proper utilization of human, financial and Physical resources.
<u>ENQUIRIES APPLICATION</u>	:	Mr HS Mosase: Acting Head of Nursing, Tel No: (058) 718 3200/3204
	:	To Be Send: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1 st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.
<u>FOR ATTENTION</u>	:	Mr SR Makoko
<u>POST 21/417</u>	:	<u>PROFESSIONAL NURSE: PNB 1 – PNB-2: PAEDIATRIC WARD REF NO: H/P/18</u>
<u>SALARY</u>	:	PNB-1: R383 226 per annum (OSD) PNB-2: R471 333 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
	:	Diploma/Degree in Nursing or equivalent qualification that allow registration with SANC as Professional Nurse plus a post-basic Nursing Qualification with a duration of at least 1 Year in advanced Paediatric Nursing Science, accredited with SANC. Experience: PNB-1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. PNB-2: A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. PNB-3: A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification knowledge and skills: Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.
<u>DUTIES</u>	:	Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care in Paediatric Ward. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patient. Maintain constructive relationships with Nursing and other stakeholders. Participate in the analysis, formulation of nursing guidelines, practices, standards and procedures. Manage and Monitor proper utilization of human, financial and Physical resources.
<u>ENQUIRIES APPLICATION</u>	:	Mr HS Mosase: Acting Head of Nursing, Tel No: (058) 718 3200/3204
	:	To Be Send: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1 st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.
<u>FOR ATTENTION</u>	:	Mr SR Makoko

POST 21/418 : **CLINICAL NURSE PRACTITIONER: PNB-1 – PNB-2: REF NO: H/C/42 (X8 POSTS)**

SALARY : PNB-1: R383 226 per annum (OSD)

PNB-2: R471 333 per annum (OSD)

CENTRE : Bongani Hospital, Welkom

REQUIREMENT : Diploma or Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. Experience: **PNB-1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. **PNB-2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification of the period referred. **PNB-3:** A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Good interpersonal and communication skills. Computer literacy.

DUTIES : Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Demonstrate understanding of nursing legislation and related legal and ethical nursing practices. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital management. Detailed Key Performance Areas can be obtained from the contact person.

ENQUIRIES : Mr J M Radebe Tel No: (057) 916 8011

APPLICATIONS : TO: The Chief Executive Officer, Bongani Hospital, Private Bag X29, Welkom, 9460

FOR ATTENTION : Mr M S Ndaba

POST 21/419 : **ASSISTANT DIRECTOR: LAUNDRY SERVICES REF NO: H/A/11**

SALARY : R376 596 per annum (Level 09)

CENTRE : Free State Psychiatric Complex: Bloemfontein

REQUIREMENTS : A Relevant 3 Year degree or National Diploma. 3- 5 Years functional experience in laundry and linen management. 2 Years of the experience must be on management level. A valid driver's license (Code B/EB) is a must for the individual who must be prepared to travel extensively throughout the province. Knowledge And Skills: Competence, knowledge and skills, good interpersonal, communication (written and verbal) skills, Computer skills (MS Word, MS PowerPoint and MS Excel, MS Project). Motivational, mentoring and support leadership skills, project and financial management skills. Good understanding on laundry production and or processing environment. Conversant with Occupational Health and Safety Act and SANS Codes on Laundry and Linen Management. Sound knowledge of PFMA and Public Service Regulations and Public Procurement Practices. Ability to work independently and under pressure.

DUTIES : Efficient and effective management of Linen and Laundry services AT fspc Laundry. Ensure development and implementation of operational plans. Maintain service satisfaction through training and quality improvement. Ensure staff development and performance management by implementation of related human resource policies. Ensure effective utilization of resources in line with applicable PFMA and Supply Chain Management Policies. Ensure implementation, monitoring and evaluation of the programme and related contracts.

ENQUIRIES : Mr J M Mokgatle Tel No: (051) 408 1540/1541

APPLICATIONS : TO: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

FOR ATTENTION : Me P Mpu

<u>POST 21/420</u>	:	<u>EMS STATION MANAGER GRADE 3 AND 4 REF NO: H/S/20 (X3 POSTS)</u>
<u>SALARY</u>	:	Grade 3: R318 042.per annum (OSD) Grade 4: R386 358 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Fezile Dabi District Emergency Medical Services Grade 3 Requirements: Grade 12 Certificate. AEA Certificate. Registration with HPCSA in applicable category according to OSD appointments requirements. 3 Years' experience after registration in applicable category. Unendorsed driver's license C1 (Code 10) with professional driving permit for goods and passengers (PDP) Receipt of Renewal Not Accepted Grade 4 Requirements: Grade 12 Certificate. ECT/N DIP/ B Tech/CCA Certificate. Registration with HPCSA in applicable category according to OSD appointments requirements. 3 years' experience after registration in applicable category. Unendorsed driver's license C1 (Code 10) with professional driving permit for goods and passengers (PDP) Receipt of renewal not accepted. Knowledge and Skills: Leadership skills. Good communication skills (verbal and written). Have financial management skills. Knowledge of supply Chain policy. Be able to work under pressure and excessive hours Human relation and conflict management skills. Be computer literate. Possess knowledge of health related Acts, Public Service Acts, Management Principles, EMS Standard Operating Procedure, Labour Relations Act and HPCSA protocols.
<u>DUTIES</u>	:	Provide an on-going management function in respect of all operational issues in terms of HPCSA policies by ensuring compliance and reporting thereon. Implementation of Operational Plans on Station Manager Level.Facilitate on-going administration and Human resources management function at Station Manager Level. Responsible for performance management and development systems assessment. Attend audit reports and queries. Assist the District Manager in the control and implementation of the EMS policies. Investigate complaints Ensure compliance with service protocols and procedures. Management of leave, Analyze patient report forms maintain discipline in the station, submit management report and monthly statistics, monitor and control movement of resources. Provide advice on procedures and policy matters to staff. Ensure that Fleet Management is properly implemented.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr G T Mokoena Tel No: (016) 976 9075
<u>FOR ATTENTION</u>	:	To Be Send To: District Manager, Fezile Dabi District: Emergency Medical Services, Private Bag x 2005, SASOLBURG, 7947 or hand delivered at: Sasolburg EMS Station, 8 Langenhoven Street, Sasolburg Mr GT Mokoena
<u>POST 21/421</u>	:	<u>DIAGNOSTIC RADIOGRAPHER: GRADE 1-3: REF NO: H/D/6 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (OSD) Grade 2: R372 810 per annum (OSD) Grade 3: R439 164 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Diagnostic Radiology: Universitas Academic Hospital, Bloemfontein Diploma in Diagnostic Radiography. Registration with the HPCSA as a Diagnostic Radiographer. Experience: Grade 1 : None after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2 : Minimum of 10 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 3 : Minimum of 20 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Ability to work independently as well as part of a

		team. Good communication and interpersonal skills. Ability to work under pressure. Computer literate.
<u>DUTIES</u>	:	Ensure patient care during imaging for optimal diagnostic purpose. Practice radiation protection to minimize radiation dose to staff and general public. Exercise clinical responsibility to ensure optimal diagnostic imaging. Participate in education and training programs for continuous professional development and quality service delivery. Implement quality assurance programs for quality service delivery
<u>ENQUIRIES APPLICATIONS</u>	:	Mr O V C Botsime, Tel No: (051) 405 3474
	:	To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300
<u>FOR ATTENTION</u>	:	Mr MJ Baleni
<u>POST 21/422</u>	:	<u>CLINICAL TECHNOLOGIST: GRADE 1-3 REF NO: H/C/35 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (OSD) Grade 2: R372 810 per annum (OSD) Grade 3: R439 164 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Pulmonology: Universitas Academic Hospital, Bloemfontein B Tech Degree in Clinical Technology Category Pulmonology; Registration with the HPCSA as a Clinical Technologist in Pulmonology. Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Experience: Grade 1: One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Experience in performing, analyzing and interpreting various Lung Function procedures, DEXA bonedenitometry and Polysomnography. Ability to work independently as well as part of a team. Good communication skills. Ability to work under pressure. Good interpersonal skills. Computer literate.
<u>DUTIES</u>	:	Rendering of a comprehensive, professional and quality service according to ATS/ERS guidelines and Unit policies and procedures. Performing, analyzing and interpreting of diagnostical procedures such as: Spirometry; Single-breath CO uptake; Body plethysmography; Nitrogen washout measurement of Lung volumes;Bronchial provocation test; 6 minute walk test;DEXA bondensity scan; Polysomnography; CPAP titration
<u>ENQUIRIES APPLICATIONS</u>	:	Me SM Pretorius, Tel No: (051)-4053100
	:	To Be Send To: The Chief Executive Officer, Universitas HospitalPrivate Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300
<u>FOR ATTENTION</u>	:	Mr MJ Baleni
<u>POST 21/423</u>	:	<u>OCCUPATIONAL THERAPIST: GRADE 1-3 REF NO: H/O/22 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (OSD)

Grade 2: R372 810 per annum (OSD)
Grade 3: R439 164 per annum (OSD)

CENTRE REQUIREMENTS : Occupational Therapy, Universitas Academic Hospital, Bloemfontein
: Four-year University B of B.SC Occupational Therapy Degree. Registration with the Health Professions Council of South Africa as Occupational Therapist for 2020/2021. Experience: **Grade 1:** One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: One of the following Post graduate Occupational Therapy related courses e.g NDT, SAISI, Play therapy or little steps. Computer literate

DUTIES : Evaluation and treatment of patients. Attendance of ward rounds and team meetings. Supervision of Occupational Therapy students Executing of administrative tasks related to area and patients Care and maintenance of equipment and consumable stock

ENQUIRIES APPLICATIONS : Me M Taljaard Tel No: (051) 4053405
: To Be Send To: The Chief Executive Officer, Universitas Hospital, Private Bag x20660, Bloemfontein, 9300 Or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301 CEO, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300

FOR ATTENTION : Mr MJ Baleni

POST 21/424 : **OCCUPATIONAL THERAPIST: GRADE 1-3 REF NO: H/O/23**

SALARY : Grade 1: R317 976 per annum (OSD)
Grade 2: R372 810 per annum (OSD)
Grade 3: R439 164 per annum (OSD)

CENTRE REQUIREMENTS : Centre: Nketoana Hospital, Reitz
: Four-year B of B.SC Occupational Therapy Degree. Registration with the Health Professions Council of South Africa as Occupational Therapist. Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Experience: **Grade 1:** One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Be able to work under pressure. Have good communication skills and computer literacy Participate in education and training programs for continuous professional development and quality service delivery: Compliance with policies. Contribute to budget planning and cost

		control Assess, plan interventions and implement the treatment plan/intervention
<u>ENQUIRIES</u>	:	Me M Mashego, Tel N.: (058) 3035123
<u>APPLICATIONS</u>	:	Must Be Send To: The Chief Executive Officer, Nketoana Hospital Complex, (For attention: Mr. P P Radebe), Private Bag X5, REITZ, 9810 OR hand delivered @ 2 Artie Street, Reitz, 9810
<u>POST 21/425</u>	:	<u>OCCUPATIONAL THERAPIST: GRADE 1-3 REF NO: H/O/24</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (OSD) Grade 2: R372 810 per annum (OSD) Grade 3: R439 164 per annum (OSD)
<u>CENTRE</u>	:	Boitumelo Regional Hospital: Kroonstad
<u>REQUIREMENTS</u>	:	Baccalaureus Degree in Occupational Therapy. Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession. Experience: Grade 1: One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Ability to work independently. Time management. Written and verbal communication. Leadership skills, organizational skills.
<u>DUTIES</u>	:	conducting of a physical and psychological assessment of the employee and developing or following a treatment plan. Assessing working environments of client/department and deciding what adjustments are needed in the working environment. Advising on adaptive equipment to help staff and management with daily activities. Developing physical rehabilitation programs to help patients regain lost skills. Evaluating results and progress of occupational therapy. Maintaining professional knowledge and technical progress in order to provide patients with the best treatment program available. Evaluating employees' condition regarding physical and mental health.
<u>ENQUIRIES</u>	:	Dr S Els, Telephone number: (056) 2165 200 x 2580
<u>APPLICATIONS</u>	:	To Be Send To: The Chief Executive Officer, Boitumelo Hospital Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad
<u>FOR ATTENTION</u>	:	Me M November
<u>POST 21/426</u>	:	<u>RADIOGRAPHER: GRADE I-3: REF NO: H/R/5</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (OSD) Grade 2: R372 810 per annum (OSD) Grade 3: R439 164 per annum (OSD)
<u>CENTRE</u>	:	Boitumelo Regional Hospital, Kroonstad
<u>REQUIREMENTS</u>	:	A recognized B Degree in Radiography. Registration with the HPCSA as a Radiographer. Experience: Grade 1: One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of

South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Analytical skills. Computer literacy.

DUTIES : Performed general and specialized radiography duties in a fully digital, filmless and paperless imaging environment. Ensure patient care during radiographic examinations. Ensure that patient's records are captured. Process radiographs by laser printer and conventional daylight processor. Participation in quality improvement programmes.

ENQUIRIES APPLICATIONS : Dr S Els, Tel No: (056) 2165200 x 2580
 : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/427 : **RADIOGRAPHER: GRADE 1-3: REF NO: H/R/6**

SALARY : Grade 1: R317 976 per annum (OSD)
 : Grade 2: R372 810 per annum (OSD)
 : Grade 3: R439 164 per annum (OSD)

CENTRE REQUIREMENTS : DR J S Moroka Hospital, Seloshesha
 : National Diploma or Degree in Diagnostic Radiographer. Registration of HPCSA as a Radiographer. Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Ability to work under pressure, Good Communication skills, Computer Literacy

DUTIES : To produce x-ray images according to prescribed protocols, radiation control measures and medico-legal requirements. Ensure patient care during imaging for optimal diagnostic purpose of more advanced or specialized nature. Practice radiation protection to minimize radiation dose to staff, patients and public. Assist in the training of Community Service Radiographers and students. Assist in the quality assurance of images. To adhere to Batho Pele principles, National core standards, quality assurance and other public service policies and act. Perform administrative duties including compiling statistics and performing any other duties as delegated by the supervisor. Exercise clinical responsibility to ensure optimal service delivery. Implement quality assurance programs for quality service delivery. To perform overtime and standby services to ensure 24-hour coverage of the unit.

ENQUIRIES APPLICATIONS : Dr C Lesenyeho-Lejakane, Tel No: (051) 8739800
 : TO: The Chief Executive Officer, J S Moroka Hospital, Private Bag X707, Seloshesha, 9785

FOR ATTENTION : Mr O W Jaarsen

POST 21/428 : **DIETICIAN: GRADE 1-3 REF NO: H/D/7**

SALARY : Grade 1: R317 976 per annum (OSD)
 : Grade 2: R372 810 per annum (OSD)
 : Grade 3: R439 164 per annum (OSD)

CENTRE REQUIREMENTS : Dr J S Moroka Hospital, Selosesha
 : BSc Dietetics Degree, Registration with HPCSA as a Dietician in the category: Independent Practice. Current up to date registration as a Dietician. Sound knowledge of general clinical nutritional management. Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Good written and verbal communication skills and interpersonal relation skills. Ability to work under pressure. Ability to work within a team and work closely with other disciplines.

DUTIES : Ability to co-ordinate and implement dietetic services. To advice and plan nutritional care for individuals or groups of patients to meet their specific nutritional requirements. Skills and knowledge on nutrition assessment and classification of patients with disabilities, paediatric, surgical and medical patients. Broad understanding of a range of disease conditions in both adults and paediatric clients which he/she must be able to identify/treat/follow-up and educate for home care. Adhere to National & Provincial strategies, policies and protocols. Participate in multi-disciplinary teamwork by attending any relevant meetings and workshops. Compiling of statistics, perform record keeping, data collection and assist with budget control. Market and promote dietetic services. Ensure training and education of other occupational classes. Implement quality assurance guidelines and measures to improve patient care. Supervision of Community Service Staff.

ENQUIRIES APPLICATIONS : Dr C Lesenyeho-Lejakane Tel No: (051) 8739800
 : TO: The Chief Executive Officer, J S Moroka Hospital, , Private Bag X707, Selosesha, 9785.

FOR ATTENTION : Mr O W Jaarsen

POST 21/429 : **PHYSIOTHERAPIST: GRADE 1-3 REF NO: H/P/20**

SALARY : Grade 1: R317 976 per annum (OSD)
 : Grade 2: R372 810 per annum (OSD)
 : Grade 3: R439 164 per annum (OSD)

CENTRE REQUIREMENTS : Thusanong Hospital, Odendaalsrus
 : B of B.SC Physiotherapy Degree. Registration with the Health Professions Council of South Africa as Physiotherapy. Current proof of registration with the HPCSA as a Physiotherapist must be attached Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees

who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Ability to work under pressure. Good communication skills. Computer literacy.

DUTIES : Render physiotherapy assessments and offer treatment to the patient. Render outreach physiotherapy care Participate in physiotherapy and related health policy formulation and implementation within the Hospital. Attend management meetings and report staff accordingly. Assess clients with physiotherapy needs using specialized skills and executive plans of intervention. Participate in multidisciplinary ward rounds. Refer patients to other multidisciplinary team members. Properly manage consumable assets and assistive devices according to policy and procedures. Assist with administrative tasks to ensure a quality physiotherapist service. Attend courses for the professional development and ensure quality.

ENQUIRIES : Dr T L Madikane, Tel No: (057) 940 8112
APPLICATIONS : The Chief Executive Officer, Thusanong Hospital, Private Bag X1, Odendaalsrus, 9480 or hand deliver @ HR Office, Thusanong Hospital, Odendaalsrus

FOR ATTENTION : Mr T D Tsetetsi

POST 21/430 : **PHYSIOTHERAPIST: GRADE 1-3 REF NO: H/P/10**

SALARY : Grade 1: R317 976 per annum (OSD)
Grade 2: R372 810 per annum (OSD)
Grade 3: R439 164 per annum (OSD)

CENTRE : Nketoana Hospital, Reitz
REQUIREMENTS : Four-year B of B.SC Physiotherapy Degree that allows registration with the Health Professions Council of South Africa as Physiotherapy. Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Experience: **Grade 1:** One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Be able to work under pressure. Have good communication skills and computer literacy.

DUTIES : Render physiotherapy assessments and offer treatment to the patient. Render outreach physiotherapy care. Participate in physiotherapy and related health policy formulation and implementation within the hospital. Attend management meetings and report staff to staff accordingly. Assess clients with physiotherapy needs using specialized skills and executive plans of intervention. Participate in multidisciplinary ward rounds Refer patients to other multidisciplinary team members. Properly manage consumable assets and assistive devices according to policy and procedures. Assist with administrative tasks to ensure a quality physiotherapist service. Attend courses for the professional development and ensure quality.

ENQUIRIES : Me M Mashego, Tel No: (058) 863 2806
APPLICATIONS : Must Be Send To: The Chief Executive Officer, Nketoana Hospital Complex, Private Bag X5, REITZ, 9810 OR hand delivered @ 2 Artie Street, Reitz, 9810

FOR ATTENTION : Mr. P P Radebe

- POST 21/431** : **EMS SHIFT LEADER: GRADE 3 AND 4: REF NO: H/S/21 (X14 POSTS)**
- SALARY** : Grade 3: R265 995 per annum (OSD)
Grade 4: R318 042 per annum (OSD)
- CENTRE** : Fezile Dabi District Emergency Medical Services
- REQUIREMENTS** : **Grade 3:** Grade 12 Certificate. Intermediate Life Support Certificate. Registration with HPCSA as an AEA; Plus 3 years' experience after registration as an AEA. Unendorsed driver's license C1 (Code 10) with professional driving permit for goods and passengers (PDP) Receipt of renewal not accepted
Grade 4 Requirements: Grade 12 Certificate. ECT/N DIP/ B Tech/CCA/AEA. Registration with HPCSA in applicable category according to OSD appointments requirements. 3 Years' experience after registration in applicable category. Unendorsed driver's license C1 (Code 10) with professional driving permit for goods and passengers (PDP) Receipt of renewal not accepted
Knowledge and Skills: Leadership skills. Good communication skills (verbal and written). Have financial management skills. Human relation and conflict management skills. Be computer literate. Possess knowledge of health related Acts, Public Service Acts. Management Principles, EMS Standard Operating Procedure, Labour Relations Act and HPCSA protocols.
- DUTIES** : Ensure that supervisory management is provided during the shift period and that adequate resources are allocated. Ensure compliance with service protocols and procedures. Management of leave, Analyze patient report forms. Maintain discipline on shift, compile management report and monthly statistics, monitor and control movement of resources. Completion of trip authorities and check lists for vehicles. Report faults on vehicle to the transport officer and monitor vehicle due for service. Keep to time lines for submission of duty ledgers monthly monitor overtime and submit overtime claims to station manager
- ENQUIRIES** : Mr G T Mokoena Tel No: (016) 976 9075
- APPLICATIONS** : To Be Send to: District Manager, Fezile Dabi District: Emergency Medical Services, Private Bag x 2005, SASOLBURG, 7947 or hand delivered at: Sasolburg EMS Station, 8 Langenhoven Street, Sasolburg
- FOR ATTENTION** : Mr Gt Mokoena
- POST 21/432** : **PROFESSIONAL NURSE: PNA-1 - PNA-3: REF NO: H/P/19 (X1 POST)**
- SALARY** : PNA-1: R256 905 per annum (OSD)
PNA-2: R315 963 per annum (OSD)
PNA-3: R383 226 per annum (OSD)
- CENTRE** : Mofumahadi Manapo Mopeli Regional Hospital, Qwaqwa
- REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allow registration with SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Currently registration with the South African Nursing Council (SANC). Knowledge And Skills: Good Communication and interpersonal Skills, Knowledge of key priority health programs. Computer literacy.
- DUTIES** : Implement a comprehensive nursing care plan/program for the promotion of health, self-care. Treatment and rehabilitation of patients. Administer treatment plan of common or minor primary health conditions presented at primary. Care facilities in accordance with prescribed norms and standards, guidelines and treat. Conditions of patients as prescribed. Screen health problems and diseases in accordance with prescribed norms and standards. Maintain a therapeutic relationship and environment in which health care can be provided.
- ENQUIRIES** : Mr HS Mosase: Acting Head of Nursing, Tel No: (058) 718 3200/3204
- APPLICATIONS** : To Be Send: The Chief Executive Officer, Mofumahadi Manapo Mopeli Regional Hospital Private Bag X 820, Witsieshoek, 9870 or hand delivered @ Room 246, 1st floor, Mofumahadi Manapo Mopeli Regional Hospital, Mampoi Street, Witsieshoek.
- FOR ATTENTION** : Mr SR Makoko
- POST 21/433** : **PHARMACIST ASSISTANT: POST BASIC: GRADE 1-3 REF NO: H/P/11 (X2 POSTS)**
- SALARY** : Grade 1: R208 383 per annum (OSD)
Grade 2: R241 839.per annum (OSD)
Grade 2: R262 068 per annum (OSD)

CENTRE REQUIREMENTS : Boitumelo Hospital, Kroonstad
 : As required by the training facility and the SAPC plus Registration with the SAPC as Pharmacist Assistant (Post-Basic). **Grade 1:** Experience: None after registration with the SAPC as Pharmacist's Assistant (Post- Basic). **Grade 2:** Experience: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post- Basic) with the SAPC. A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post- Basic) with the SAPC. Knowledge and Skills: Successful candidate must be willing to render services to nearby clinics when need arises.

DUTIES : Assist with the delivery of a good pharmaceutical service to patients. The provision of information to individuals in order to promote health. Assist with the compounding, manipulation, preparation and manufacturing of non-sterile and sterile medicine or scheduled substances according to formulas and SOP" s approved by the responsible pharmacist. Reading and preparation of prescriptions, the selection, manipulation or compounding of the medicine, the labeling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by the pharmacist. Provision of instructions regarding the correct use of medicine supplied (not counselling). Issuing of pharmaceutical products (ward stock, clinics, old age homes etc.) Pre packing or re-packing of medicines.

ENQUIRIES APPLICATIONS : Dr S Els Tel No: (056) 2165389
 : To Be Send To: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 21/434 : **DENTAL ASSISTANT: GRADE 1-3 REF NO: H/D/8**

SALARY : Grade 1: R168 429.per annum (OSD)
 : Grade 2: R198 396 per annum (OSD)

CENTRE REQUIREMENTS : Ethembeni Clinic: Koffiefontein: Xhariep District
 : Grade 12 (or equivalent) Certificate. Appropriate qualification or prescribed in-service training (with a duration of less than 2 years) that allows for the required registration with HPCSA as a Dental Assistant. **Grade 1:** Experience; None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with HPCSA where applicable in the relevant profession. **Grade 2:** 10 Years and more appropriate experience gained after registration as a Dental Assistant with the HPCSA Knowledge and Skills: Knowledge of dental equipment. Good communication, planning, organizing and listening skill. Ability to understand and perform routine tasks. Must be prepared to work under pressure. Good interpersonal skills.

DUTIES : Provide chair side assistance to the Dentist and Dental Therapist and Oral Hygienist as required. Provide accurate measurement of dental material to allow for safe treatment of patients. Prepare dental surgery and make sure that the required equipment is functional to allow for effective service delivery. Maintain accurate patient records and necessary administration functions thereof. Maintain proper infection control. Autoclaving of instruments. Utilize resources optimally and to report malfunctioning equipment to supervisor. Facilitate with health education to patients, communities and families. To be able to utilize equipment relating to level of work performed. To assist dentists outlying clinics.

ENQUIRIES APPLICATIONS : Dr V Reddy: Tel No: (051) 492 2325
 : To Be Sent To: The District Manager, Xhariep District, Private Bag x2, TROMPSBURG, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg

FOR ATTENTION : X Ndara

DEPARTMENT OF HUMAN SETTLEMENTS

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representatively (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representatively will receive preference.

APPLICATIONS : For the department of Human Settlements to be submitted to: HR Manager, P.O Box 247, Bloemfontein 9300 or delivered by hand in the box provided in the entrance at OR Tambo Building Bloemfontein.

CLOSING DATE : 18 September 2020
NOTE : Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Please visit the Department of Human Settlements' website at www.humansettlements.fs.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za.

MANAGEMENT ECHELON

POST 21/435 : **DIRECTOR: THABO MOFUTSANYANA DISTRICT SERVICES REF NO: HS 01/2020**

SALARY : R1 057 326 per annum (Level 13). All-inclusive remunerative package consisting of basic salary (70% of the total remuneration package), the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion that may be structured according to personal needs within a framework.

CENTRE REQUIREMENTS : Bloemfontein
 : Appropriate Degree in Public Administration/Public Management or an appropriate equivalent qualification at NQF level 7, Pre-entry certificate for SMS. Minimum of 6-10 years' managerial experience at middle management level. Sound knowledge of the Public Service legislative framework, Government legislative framework, Government programs such as the National Development Plan, Outcome 8 and Key Strategic Priorities of Government, knowledge of public service policy framework and development processes. A self-driven individual in a possession of the following technical skills and competencies: policy development, analysis, Labour Relations, Program and Project Management, Monitoring and Evaluation, problem solving, decision making and conflict management, Housing Act, PFMA, report writing and computer literacy.

DUTIES : Manage the Implementation of Housing Programmes and Land Tenure services that includes: Manage affordable, Priority and Intervention Programme. Provision of Land Tenure and Informal Settlement and Beneficiary Management. Provide Technical Services and Project Monitoring that includes: that includes the management of all housing projects in the district, monitor all the housing projects for the districts. Manage the Administration services for the District that includes the management of Human Resources for the District, Manage the Financial services for the District, Manage Supply Chain Management issues for the District and Management of Auxiliary services in terms of switchboard, and messengers.

ENQUIRIES : Mr. T. Makepe Tel No: (051) 403 4380