

**DEPARTMENT OF HEALTH**

*The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Applications may be submitted through the e-mail at [recruitment@health.gov.za](mailto:recruitment@health.gov.za) or hand delivered at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets, Pretoria.
- FOR ATTENTION NOTE** : Ms T Moepi
- : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise (presentation by candidate on subject that will be provided on day of interview) the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. No faxed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

**MANAGEMENT ECHELON**

- POST 21/99** : **CHIEF-DIRECTOR: NON-COMMUNICABLE DISEASES REF NO: NDOH 31/2020**  
Chief Directorate: Non - Communicable Diseases  
Re-advertisement. Applicants who have previously applied may still re-apply
- SALARY** : R1 251 183 per annum (An all-inclusive remuneration package) (basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE REQUIREMENTS** : Pretoria
- : A Bachelor's degree/equivalent NQF 7 qualification in Public Health or Health Sciences. A post graduate degree in public health or related health sciences will be an advantage. At least five (5) years' experience at a senior management level. Registration with the Health Professional Council of South Africa. Knowledge of Non-Communicable Diseases, policy analysis and development, research and information management, project planning and management, Public Service Act, Public Service Regulation, Public Finance Management Act as well as National Health Act. Good facilitation and people management, financial, human resource management, development, leadership, communication (written and verbal), coordination, planning, organisational as well as computer skills. Ability to work well under pressure and independently as well as willingness to travel and work irregular hours. A valid driver's licence.

- DUTIES** : Leadership and management of the Non-Communicable Diseases cluster. Determine strategies and objectives, and establish goals for directorates. Finance and risk management. Coordination and oversight of the cluster expenditure. Ensure that project specifications are developed, services are procured in line with the statutory prescriptions. Policy and programme development, policy implementation, monitoring and evaluation. Coordinate and lead problem identification, set norms and standards, market and seek buy in of NCDs policies among stakeholders as well as communicate results/information dissemination. Stakeholder management and collaboration. Represent Non-Communicable Diseases cluster as required at local, regional and international levels as well as interdepartmentally and intradepartmentally. Stewardship and support to provinces. Lead with regard to oversight reviews of provincial performance in implementing national policies relating to Non-Communicable Diseases.
- ENQUIRIES** : Dr NJ Makhanya Tel No: (012) 395-9783
- CLOSING DATE** : 21 September 2020, Time: 12:00pm MIDDAY
- POST 21/100** : **CHIEF-DIRECTOR: TB CONTROL AND MANAGEMENT REF NO: NDOH 29/2020**  
Chief Directorate: TB Control and Management
- SALARY** : R1 251 183 per annum (An all-inclusive remuneration package) (basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE** : Pretoria
- REQUIREMENTS** : Bachelor's degree or equivalent qualification (NQF Level 7) in health, medical or social sciences and public health. A PhD in Public Health will be an added advantage. Knowledge of and experience in TB control, policy development, implementation, evaluation and monitoring. Extensive experience in management and leadership. In-depth knowledge and understanding of health challenges in South Africa, as well as the SADC region. Excellent communication skills. A creative and innovative thinker. Good interpersonal and computer literacy skills. Willingness to travel frequently and work long hours and ability to function under pressure. A valid code 8 (code B) driver's licence.
- DUTIES** : Develop strategies and policies relating to TB control and management. Coordinate all TB and TB/HIV activities in the country. Develop networks with major national and international role players in TB control. Initiate and coordinate all TB research. Support provinces in strengthening Provincial TB Control Programmes. Oversee and manage the cluster's finances and human resources.
- ENQUIRIES** : Dr NJ Makhanya Tel No: (012) 395-9783
- CLOSING DATE** : 21 September 2020, Time: 12:00pm MIDDAY
- POST 21/101** : **TECHNICAL COORDINATOR DONOR FUNDING MULTILATERAL AND BILATERAL AGREEMENT REF NO: NDOH 28/2020**  
(18 Months Contract)  
Chief Directorate: Office of the Director-General
- SALARY** : R1 251 183 per annum (An all-inclusive remuneration package) (basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE** : Pretoria
- REQUIREMENTS** : Post graduate qualification (NQF Level 8) in social sciences, administration or law. Proven experience of working with multilateral organisations, including the drafting of relevant agreements. An understanding of donor effectiveness framework. Knowledge of Financial Management and Public Finance Management Act (PFMA); Foreign Policies; International Development Studies; Global Health; Official Development Assistance (ODA); Policies, Strategies, Management and Coordination of ODA mechanisms and programmes. Good project management, managerial, strategic, diplomatic, coordination, communication, negotiation, report writing, monitoring and evaluation as well as conflict resolution skills. Willingness to travel frequently

and work long hours and ability to function under pressure. A valid driver's licence.

**DUTIES** : Mobilize, negotiate and secure funding for Health from bilateral agreements, multilateral agencies, philanthropies and others. Coordinate and manage Official Development Assistance Forum/mechanisms and relations with development partners and governments. Coordinate and support implementation of bilateral agreements, development cooperation and multilateral frameworks. Ensure efficient coordination of donor funding including reporting in line with the PFMA and Financial Agreements from the Development partners. Ensure adherence to Public Service Regulations and confinements of all other relevant prescripts and observance of best practices dictated by Public Service Regulations for acceptance and granting of gifts, donations and sponsorships.

**ENQUIRIES** : Dr NJ Makhanya Tel No: (012) 395-9783

**CLOSING DATE** : 21 September 2020 Closing Time: 12:00pm MIDDAY

**POST 21/102** : **DIRECTOR: NURSING PRACTICE REF NO: NDOH 30/2020**  
Chief Directorate: Nursing Services. Directorate: Nursing Services  
Re-advertisement. Applicants who have previously applied may still re-apply

**SALARY** : R1 057 per annum (An all-inclusive remuneration package) (basic salary consist of 70% of total package, the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to the Senior Management Service guidelines.

**CENTRE** : Pretoria

**REQUIREMENTS** : A Bachelor's Degree in nursing registrable with the SANCO. A postgraduate qualification in Nursing will be an advantage. At least five (5) years clinical experience in the nursing environment at middle management or equivalent level and three (3) years' experience as a Nurse Manager in Administration, Education, or Primary Health Care. Knowledge of statutory body requirements as well as legislative framework governing the practice of nursing and midwifery, general public service administrative policies that have relevance to nursing practice as well as labour relations and employment equity issues on the practice of nursing. Strategic priorities of the Department of Health and as enshrined within the National Health Act. Knowledge of the Public Finance Management Act. Good communication (written and verbal), computer literacy, managerial, project and programme management skills. Ability to work under pressure. A valid driver's licence.

**DUTIES** : Develop relevant policy guidelines for nurses and midwives, based on their scopes of practice. Provide leadership and support provincial development of Standard Operating Procedures (SOP) as guided by the new scope of practice. Liaise with statutory bodies and other relevant stakeholders in the development and update of the regulatory framework to institutionalize nursing practice. Develop relationship with all stakeholders that deal with nursing practice matters so as to improve quality of care at all levels. Manage financial and human resources for the Directorate: Nursing Practice, including continued advocacy to ensure availability of adequate resources to create positive practice environments in all provinces

**ENQUIRIES** : Dr NJ Makhanya Tel No: (012) 395-9783

**CLOSING DATE** : 21 September 2020, Time: 12:00pm MIDDAY

#### **OTHER POSTS**

**POST 21/103** : **DEPUTY DIRECTOR: FORENSIC MENTAL HEALTH SERVICES REF NO: 32/2020**  
Chief Directorate: Non-Communicable Diseases  
Directorate: Forensic Mental Health  
Re-advertisement. Applicants who have previously applied may still re-apply

**SALARY** : R733 257 per annum (basic salary consists of 70% or 75% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary and a flexible portion) The flexible portion of the package can be structured according to Middle Management Service guidelines.

**CENTRE** : Pretoria

**REQUIREMENTS** : A qualification which is registrable with a statutory body/council in one (1) of the following: Psychology, Psychiatry, Occupational Therapy or Psychiatric

Nursing. At least three (3) years' clinical experience in forensic mental health at a supervisory or junior management level. Experience should include conducting forensic/mental health evaluations, providing care, treatment and rehabilitation of State Patients and mentally ill prisoners, criminal capacity assessments of children in terms of Mental Health Act No 17 of 2002, Criminal Procedure Act as amended and the Child Justice Act. Experience of Health systems management. Knowledge of Clinical Mental Health/psychiatry, project, financial management, research and intersectoral collaboration. Good communication (written and verbal), problem solving, planning, organisational, computer (Microsoft office package) and human resource management skills. Ability to work independently and in a team. A valid driver's license.

**DUTIES** : Administrate all legislative obligations of the Department with regard to State Patients and Mentally Ill prisoners. Support provinces to implement the health sector mandate regarding forensic psychiatric enquiries and management of State patients and mentally ill prisoners. Ensure intersectoral, interdepartmental, intradepartmental and international liaison and collaboration. Manage forensic mental health services.

**ENQUIRIES** : Dr NE Mulutsi Tel No: (012) 395 8044

**CLOSING DATE** : 21 September 2020, Time: 12:00pm Midday

**POST 21/104** : **DEPUTY DIRECTOR: DATA MANAGEMENT HUMAN RESOURCE INFORMATION SYSTEMS REF NO: NDOH 21/2020**

(Contract Post Ending September 2021)

Chief Directorate: Human Resources for Health

**SALARY** : R733 257 per annum (An all-inclusive remuneration package) (basic salary consists of 70% or 75% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Middle Management Service guidelines.

**CENTRE** : Pretoria

**REQUIREMENTS** : A Bachelor's Degree/equivalent NQF level 6 qualification with 360 credits in Information Technology (IT). At least three (3) years' experience at supervisory level working with District Health Information Systems (DHIS). Experience in PERSAL information management will be an advantage. Knowledge of Human Resource Information Systems (HRIS) and the operation/integration of such systems. Good analysis and interpretation of data. A valid driver's license.

**DUTIES** : Plan the development and implementation of a human resource information system for sector to support HR planning, development and management. Participate in the selection and evaluation of database systems, methodologies, tools and ensures that appropriate infrastructure is available for development and production. Provide technical support of all relevant software. Conceptualise and design data management tools. Provide assistance on Human Resource Information Systems (HRIS) projects and coordinate administrative functions. Produce reports specified by the Director and undertake related obligations. Plan all activities within the unit.

**ENQUIRIES** : Mr V Khanyile at Tel. No: (012) 395 8704/5

**CLOSING DATE** : 21 September 2020, Time: 12:00pm Midday

**POST 21/105** : **DEPUTY DIRECTOR: HUMAN RESOURCE INFORMATION SYSTEMS REF NO: NDOH 22/2020**

(Contract Post Ending September 2021)

Chief Directorate: Human Resources for Health

**SALARY** : R733 257 per annum (An all-inclusive remuneration package) (basic salary consists of 70% or 75% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Middle Management Service guidelines.

**CENTRE** : Pretoria

**REQUIREMENTS** : A Bachelor's Degree/equivalent NQF level 6 qualification with 360 credits in Information Technology (IT). At least three (3) years' experience at supervisory level working with District Health Information Systems (DHIS). Experience in PERSAL information management will be an advantage. Knowledge of Human Resource Information Systems (HRIS) and the operation/integration of such systems. Good analysis and interpretation of data. A valid driver's license.

- DUTIES** : Coordinate the implementation of Human Resource Information System (HRIS) projects within the organisation. Collect and collate all HRIS reports for different sub-projects and assist in compiling the quarterly reports. Maintain data integrity of systems by regularly analysing data. Develop projects work plan and monitor implementation of key deliverables by setting benchmarks. Design user procedures, guidelines and documentation for end users. Ensure systems are compliant with data protection policies. Facilitate user group meetings, conferences and workshops.
- ENQUIRIES** : Mr V Khanyile at Tel No: (012) 395 8704/5  
**CLOSING DATE** : 21 September 2020, Time: 12:00pm MIDDAY
- POST 21/106** : **DEPUTY DIRECTOR: PROJECT AND PORTFOLIO MANAGEMENT REF NO: NDOH 25/2020**  
 (Contract Post Ending 31 March 2022)  
 Chief Directorate: Policy and Planning  
 Directorate: Global Fund PMU  
 Re-advertisement. Applicants who have previously applied may still re-apply.
- SALARY** : R733 257 per annum (An all-inclusive remuneration package) (basic salary consists of 70% or 75% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Middle Management Service guidelines.
- CENTRE** : Pretoria  
**REQUIREMENTS** : A Bachelor's Degree/National Diploma or equivalent NQF level 6 qualification (with 360 credits) in Commerce/Project Management/Information Technology related qualification. At least 3 years' experience in project management at a supervisory level, and demonstrate experience of having successfully rolled out a change process, ideally in a government or other complex organisation environment. Knowledge of Agile processes, programme management concepts, nomenclature and role of project management. Familiar with project management standards, frameworks and concepts as well as understanding of stakeholder and change management processes. Good programme, portfolio, project and change management; problem solving, interpersonal including customer orientation, assertiveness, negotiation, planning, organisational, administrative, communication (written and verbal) and full Microsoft office suite (MS Word, Excel, Power-Point, etc) skills. Ability to work independently and work as a team. Willingness to travel extensively as required. A valid driver's licence.
- DUTIES** : Plan and scope projects. Facilitate draft documentation of project objectives with the project partners and technical leads. Prepare stakeholder analysis, feasibility and impact analyses for all projects. Project delivery and execution. Brief relevant stakeholders and communicate project responsibilities. Implement the change management protocol to ensure project acceptance. Present the approved project plan and supporting documents to the relevant stakeholders. Project performance management. Manage internal stakeholders such as business owner. Conduct regular reviews of project performance within each project cycle. Hand over project deliverables and close out. Document change requirements and consider input for improvements. Obtain project close-out sign-off from relevant stakeholders. Ensure transition and handover of project deliverables to relevant NDOH stakeholders. Governance, risk and compliance management. Comply with defined project methodology, ICT Project Go-Live Checklist and Controls. Assess risk and mitigations for each project according to the risk mitigation strategy. Maintain knowledge management plan, Continuous Service Improvement (CSI) Plan and risk management plan.
- ENQUIRIES** : Mr Z Gwiba Tel No: (012) 395 9640  
**CLOSING DATE** : 21 September 2020, Time: 12:00pm MIDDAY
- POST 21/107** : **PROFESSIONAL NURSE (SPECIALTY) CASUALTY NO OF REF NO: PNCAS-01/2020 CENTRE: DUNDEE HOSPITAL (CASUALTY) (X1 POST)**
- SALARY** : Grade 1: R383 226 per annum  
 Grade 2: R471 333 per annum  
 Plus Benefits: 13th cheque, home owners allowance (employee must meet prescribed requirements) Medical aid (Optional) and 12% Rural allowance

- REQUIREMENTS** : Senior Certificate/ Grade 12. Diploma / Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. 1 year Post basic qualification in the Speciality (Diploma in Trauma/ Critical Care Nursing and Orthopedic Nursing). A minimum of 4 years appropriate recognizable experience in Nursing after registration with SANC. Current proof of registration with SANC for 2020. Proof of current /previous work experience endorsed and stamped by the employer(s) must be attached. Experience: Grade 1: A minimum of 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one 1 year Post basic qualification in the Speciality (Diploma in Trauma/ Critical Care Nursing and Orthopedic Nursing) .Recommendation: Valid Driver's license EB (Code 8) or C1 (Code 10).
- DUTIES** : Coordination of optimal, holistic specialized nursing care provided within set standards and professional/ legal framework. Ensure accurate and reliable statistics and reports are generated through the information management section. Implement, monitor and evaluate the effectiveness of infection control. Ensure the effective, efficient and economical use of all resources. Provision of effective support to nursing services. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Participate in all initiatives with aim to achieve quality service provision. Ensure that units comply with National Core Standards, Batho Pele principles to meet need and demands of the clients.
- ENQUIRIES** : Mrs. NT Mkhize Tel No: (034) 212 1111 Ext 268/9
- APPLICATIONS** : All applications must be forwarded to: The Human Resource Manager, Dundee Hospital, Private Bag X 2011, Dundee, 3000. Hand delivered applications may be submitted to Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000.
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. Certification must be within 3 months. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. The Department of Health reserves the right to fill or not fill the advertised posts. NB: Employment Equity target is an African Male.
- CLOSING DATE** : 18 September 2020, 16:00 afternoon
- POST 21/108** : **ASISTANT DIRECTOR: PMTCT REF NO: NDOH 23/2020**  
(Contract Post Ending September 2021)  
Chief Directorate: Women's Maternal and Reproductive Health
- SALARY** : R376 596 per annum (plus 37% in lieu of benefits).
- CENTRE** : Pretoria
- REQUIREMENTS** : A three-year Bachelor's Degree/National Diploma or equivalent NQF 6 qualification in Nursing with Community Health Nursing as a recommendation. At least three (3) years' experience in maternal and child health services including Prevention of Mother to Child Transmission (PMTCT). Knowledge and experience in SRH, Maternal, Neonatal and HAST services and related guidelines. In-depth knowledge and understanding of PMTCT interventions at National, Provincial and District level. Knowledge of antenatal care (ANC) and post - natal care services and how they link with PMTCT. Skills: Good communication (verbal and written), planning, organization, presentation and computer skills (MS Office package).
- DUTIES** : Support the development and implementation of maternal, neonatal including PMTCT policies, guidelines and standard operating procedures. Participate in Provincial visits to monitor the implementation of policies and guidelines. Support the implementation of quality improvement. Liaise with other clusters

and institutions on issues related to Maternal, Neonatal and PMTCT. Support Monitoring and Evaluation of all directorate indicators. Recording and Reporting of all activities to the line manager Attend to all ad-hock activities as delegated by the line manager and report on such activities.

**ENQUIRIES** : Ms ME Mokaba at Tel No: (082) 690 4539  
**CLOSING DATE** : 21 September 2020, Time: 12:00pm Midday

**POST 21/109** : **ASISTANT DIRECTOR: ICT SYSTEM DEVELOPMENT REF NO: NDOH 26/2020**  
Sub-Directorate: ICT Data Technology

**SALARY** : R376 596 per annum (plus competitive benefits)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A three-year Bachelor's Degree/ National Diploma or equivalent NQF 6 qualification (with 360 credits) in Computer Science/ Information Technology/Informatics/Engineering/Management Information Systems or Business Management. At least two (2) years in the ICT industry, relevant and adequate exposure to application development lifecycle methodologies, information systems analysis, business process management analysis, ICT planning, business process modeling tools and suites (ARIS, ACMIMATE or Visio), Metada management and ICT service management. Knowledge of continuous improvement, Financial Management and Budgeting, Enterprise Architecture and Project Management. Good communication (verbal and written), interpersonal, conflict resolution, networking, planning, organisation, budgeting, problem solving and decision making skills.

**DUTIES** : Analyse, evaluate, design, validate, design and document detailed Business Functional and Technical Requirements of multiple stakeholder. Document business processes as per interview discussions with process owner. Develop, facilitate and negotiate Technical Requirement and Technical Solutions amongst multiple stakeholders to business problems. Develop technical specification for anticipated business process automation. Identify the current and future state business process. Build a repository and database of business processes. Help business stakeholders to envision the future and how their work will need to change to support the future including data migration rules, business rules and enforcing elements of system design. Establish process dependencies and duplications.

**ENQUIRIES** : Mr Z Gwiba at Tel No: (012) 395 9640  
**CLOSING DATE** : 21 September 2020, Time: 12:00pm Midday

**POST 21/110** : **ASISTANT DIRECTOR: ICT SUPPORT REF NO: NDOH 27/2020**  
Directorate: Information and Communication Technology

**SALARY** : R376 596 per annum (plus competitive benefits).  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A three-year Bachelor's Degree/National Diploma or equivalent NQF 6 qualification (with 360 credits) in Information Technology. Certificated in at least three of the following, MSCA, MCSE, CNA, CNE, MCITP, A+, N+, Networking+, Security+, Mobility +, CISA, CISM and CRISK. At least two (2) years' experience in Information Technology environment. Two (2) years' experience of Transversal Application Installation, Maintenance and support for BAS, PERSAL, PERSAL FTP, LOGIS, LOGISONLINE, SAFETYWEB, FIREWALL and LAN (Local Area Network). Experience in ICT Support, network directory and authentication services and systems like LDAP, Active Directory, E-Directory, Microsoft environment support, and LAN (Local Area Network). At least one (1) year experience in ICT policy, procedure and standard development. Proven experience of strategic projects carried out and teamwork at all level involving stakeholders up to executive management. Knowledge of general ICT support, e-mail system, servers. Computer networks, computer security, computer standards and practices: computer hardware, software and peripherals such as servers, monitors, cables, physical layer, printers and modems. Knowledge of the OSI model, Government Transversal Systems and Financial Systems, ICT System Development, Backup, Restore, Disaster Recovery and Archiving. Good communication (verbal and written), interpersonal, technical, organisation and analytical skills.

**DUTIES** : Maintain and make communication systems available. Provide ICT service support for the computer software and applications, computer hardware, computer networks (Wide Area Network (WAN), and Local Area Network

(LAN), Virtual Private Network (VPN), Multi-Protocol Label Switch (MPLS)). Management and maintenance of physical security systems. Manage physical security and access into the Department server environment. Management of the backup and ICT Disaster Recovery. Manage and maintain high availability of the Department server environment and computing capability. Manage customer relation. Perform IT advisory role to procurement of new equipment and advice on computer equipment replacement. Assist with policy, processes and standards formulations and documentation. Monitor and report on ICT service support and delivery. Ensure ICT service request and incident are reported, addressed and resolved as per the service standards. Management of ICT risks and audit queries.

**ENQUIRIES**  
**CLOSING DATE**

: Mr Z Gwiba at Tel No: (012) 395 9640  
: 21 September 2020, Time: 12:00pm MIDDAY